

Graduate Council

Agenda

November 21, 2017

Meeting conducted via email on 11/17/17

Review of minutes from 9-19-17

New Business:

Campbell School of Business
ACC695

***Next Meeting: Tuesday, January 16, 2018
11 a.m. – Hermann Hall Boardroom***

Graduate Council
Minutes of September 19, 2017

Dr. Boyd called the meeting to order at 11:00 a.m. In attendance were Anne Marshall, Paula Englis, Basil Englis, Duane Inman, Mary Clement, Bryce Durbin, Joyce Heames, Sherre Harrington, Jacqueline McDowell, Nancy Mercer, Monica Willingham, Morgan Weigle (MBA student).

The minutes of March 21 were approved by voice vote.

New Business

Charter School

- Proposal: Defer deletion of EDU 790 Professional Seminar until the end of the current academic year.

Proposal to defer deletion was *approved by voice vote*.

Campbell School

Dr. Paula Englis submitted the following two faculty members to be approved to teach at the graduate MBA level.

- Matthew Harrison Levin, CPA
- Thema Monroe-White, Ph.D.

The motion was seconded.

The motion was *approved by voice vote*.

Catalog Requests

Dr. Durbin invited the Council to review their portions of the Graduate catalog, noting, if applicable, any reorganizations, revisions, or error-corrections. He noted that in his investigating of how other colleges use the Acalog software (which hosts the academic catalogs at Berry), there were some examples where institutions were more intentional in organizing catalog materials with an eye for potential marketing to students. Dr. Durbin indicated he would send some sample catalogs from other institutions by email to the Council members so that they could get an idea of how other institutions use the product.

Cohort Updates

Monica Willingham provided details about the upcoming graduate education cohorts.

Nancy Mercer provided some updates on the MBA program.

The Council was adjourned.

Chair: Mary Boyd

Secretary: Bryce E. Durbin

Berry College Curriculum Form for New Classes

1. Action: ADD Reactivation	2. School BUS <i>(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</i>	3. Course Prefix - Number (contact Registrar's office for number) ACC 695	4. Course Title (36 character/space maximum) Special Topics in Accounting		
5. Short Title (abbreviated text – 15 characters) Spec Top ACC		6. Designators (I, H, L) 	7. Instruction Type (LEC, SEM, LAB, DIR, INT) LeC	8. Hours (lecture-lab-credit) 3-0-3	9. Faculty Load 3
10. Catalog Description Varied content provides an opportunity for faculty and students to accommodate their interests. May be taken three times as topics vary.					
11. Prerequisites ACC520 or equivalent		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement yes		15. Comments (attach additional documentation if needed) This is a reactivation of a previous course.			
16. Library Resources adequate			17. Writing Intensive recommendation No		
Approved: <u>Sherre L. Harrington</u> 11/8/2017 Director, Memorial Library			_____ Writing Across the Curriculum Committee		
18. Submitted by: (please print or type) <u><i>Re D. Goo</i></u> <u>11/5/2017</u> Name Date			19. Approved by: (Dean of School) <u><i>[Signature]</i></u> <u>11-10-17</u> Name Date		
20. Date Submitted to Academic Council					

Registrar's Use Only

Course Division	Inst. Division	CIP Code	1 st reading date: Approved? Y/N Date:	Effective year/term: