

Minutes
Information Technology Committee
September 28, 2010

Attending: Victor Bissonnette, Penny Evans-Plants, Paul Kapitza, Sherre, Harrington, Aaron Jermundson, Cameron Jordan, Curt Hersey, Tom Hocut, Scott Shank, Jerry Trammell, Jeremy Worsham

The meeting was called to order at 4:00 by the chairperson Curt Hersey. After approving the minutes from the last IT Committee meeting, he began the discussion of Old Business.

Old Business

Penny Evans-Plant discussed how a template for a “Cease and Desist” letter will be posted on the Provost’s section of the Berry Community tab within the VikingWeb system.

Penny Evans-Plant also presented the members with an early draft of a student information-technology use and satisfaction survey that was created recently by Bryce Durbin in Institutional Research. The members reviewed and commented on the draft and discussed student participating. Members were encouraged to review this survey draft in detail and to submit suggestions directly to Bryce Durbin.

Sherre Harrington discussed the current progress in developing a digital laboratory in the library. The library has purchased two Flip cameras (portable video cameras), and has announced the availability of technical equipment and services on the library web pages. Members encouraged the library staff to purchase an digital audio recorder and then to promote their equipment and services through announcements to students.

Scott Shank discussed how we are testing the Paper Cut software in the library and the computer labs at this time. This software would be capable of regulating paper use on campus-owned networked printers; however, at this time it is being used only to monitor usage on campus. The goal of this software use at this time is to raise campus awareness of their use of campus resources and to provide Berry with information that might be of value in discussions of resource management.

New Business

Curt Hersey suggested that the faculty rotations on the IT Committee have become imbalanced, and that the functioning of the committee would be enhanced if we intervened in the faculty rotation. Paul Kapitza agreed to remain on the IT Committee for one additional year to restore and balanced faculty rotation on and off the committee.

Tom Hocut announced that OIT has been testing the Microsoft Forefront anti-virus product, and that this product would benefit the Berry campus because it would save money and perform better than the McAfee product we are currently using. The members discussed the roll-out of this product which would occur via the network the next week.

Curt Hersey initiated a discussion about the quality and performance of digital projectors used on campus in many departments (e.g., to project PowerPoint presentations, videos, or graphic images). Aaron Jermundson discussed the problem of pre-2008 projectors not being equipped with digital input (DVI), and Penny Evans-Plant and others discussed possible software issues that might be affecting the quality of displays on PCs and Macs. Penny agreed to initiate some software testing on Macs to see if a solution can be found.

Penny Evans-Plant announced that there would be a patch to correct a bug in ASP.net installed immediately, and that minor upgrades would be made to VikingWeb this week, and over Fall Break. She assured the members that these “fixes” were a) minor in their scope, b) did not affect academic systems (e.g., LMS), and c) would not affect in any way the upcoming Spring registration process.

The meeting ended at 5:00.

Minutes respectfully submitted by Victor Bissonnette