

Information Technology Committee Minutes

November 16, 2011, 3:30pm

Krannert 250

In attendance: Lynnwood Belvin, Victor Bissonnette, Andy Bressette, Basil Englis, Penny Evans-Plants, Sherre Harrington, Tom Hocut, Cameron Jordan, Dan Robb, Jerry Trammell, Jeremy Worsham

In the absence of committee chair Dr. Nadeem Hamid, Dr. Victor Bissonnette will be chairing the committee meeting. Volunteer for minutes-Penny Evans-Plants

Approval of last meeting's minutes - Dr. Bissonnette asked if there were any changes. None were made. Lynnwood Belvin made a motion for approval. Second by Andy Bressette. Motion passed.

Ms. Evans-Plants and Tom Hocut gave IT updates to the committee:

- **SPSS Licensing Changes**
Mac or PC, no limit for number of installs on campus, no home use licenses, no virtual installations
Dr. Belvin would like SPSS installed on Cook Lab computers
Need to communicate with new director at GFIC about consortium for spss. Hopefully the new director will be more interested than the last one.
- **Macs running Windows**
Many of the Macs that are running Windows are doing so because of SPSS – now that it can be installed on macs, IT would prefer that SPSS be installed on the Mac OS and Windows be removed.

Dr. Englis asked about our standardization of desktops – Ms. Evans-Plants noted that Berry has standardized on Lenovo and Apple products which makes providing service easier.

- **VikingWeb Load Balancing Update**
Mr. Hocut told the committee that the load balance appliance failed the weekend before registration so we gave students a manual load balance option. OIT has tested two other virtual options and we will be implementing one soon. CPU is the bottleneck so this should alleviate that issue.

Christmas Break Projects:

- Replace Language Lab computers
- Replace Library Microforms Room computers
- Replace Cook classroom computers
Dr. Belvin asked what mice and keyboards are coming with minis? He would prefer we use wired instead. Ms. Evans-Plants will have to check on this.
- Replace fans in two core switches in Cook

- EX and VikingWeb updates – year end updates for W2s, etc.
- VikingWeb Go - mobile site (release in conjunction with Berry's mobile website). Will have a very limited amount of info in this first release.
- Wireless Ugrades - Mr. Hocut reports that Network Operations will upgrade the wireless equipment in both Thomas Berry and Morton Lemley over the break. We may go ahead with Library soon. Ordering an air print printer to test wireless printing with iPads.
- Exchange 2010 Update - Mr. Hocut told the committee that Network Operations has had the server up a couple of months. Tested macs and working. Between Thanksgiving and Christmas will begin upgrading campus. Discussed active synch and how to do that with computer at home (or off campus). If need assistance, can call the Help Desk or come by Network Operations.

Two questions from Dr. Bressette for the committee to ponder: what should a smart classroom look like in 2-5 years? How do we help ensure that classroom computers are updated so that they have the same version as their desktop computer (need to make sure updates are scheduled at non-class times).

Dr. Englis is looking at several apps that will let him control a PC or communicate with a projector so that he can remote into his PC to show content from there. iPad is great method of showing content.

Dr. Englis believes Berry does not have an environment where faculty and students can collaborate very well. We are not doing anything to move in the direction of distance Ed. Dr. Bressette commented that posting things on iTunes U or VW is an option.

Dr. Belvin reminded the group that as the number of iPads increases, we need to look at volume purchasing. Distribution is very easy.

Old Business:

- TechQual+ survey
Signed up for survey tool and need to schedule phone conference with Dr. Tim Chester week of [11/28](#).

New Business:

Took an informal vote on the scheduling of meetings for next semester. Suggestions: Mondays or Wed. 3:30 or later is a yes. Tues at 3:30 or later - no. Thurs at 3:30 or later - no. Fri at 2 is no. Tues or Thurs at 11 - too many dept and school meetings at that time. Send out all meetings for spring so everyone has them on their calendars.

Respectfully submitted,

Penny Evans-Plants
Chief Information Officer