IT Committee Minutes

11/17/22

Present: Victor Bissonnette, Basil Englis, Penny Evans-Plants, Matthew Lee, Jeremy Worsham, Dan Boyd, Daniel Sipocz, Jason Murphine, Bryce Durbin, Casey Dexter, Belinda Lady, Jacob Caldwell

Minutes from the Oct. meeting were approved.

**Old Business**

Video Management System Review (Jen/Matthew)

* Discussions with vendors in process
  + Able to eliminate some vendors that are not able to meet our needs
  + These 3 vendors are left in the running
    - Panopto, Echo 360, Canvas Studio
      * First 2 will definitely assist with migration

SPSS Update (Victor)

* Survey?
  + Moving from MS Forms to Qualtrics and looking at survey administration early Spring semester

Netops Update (Jason)

* Wireless update
  + Caught up on earlier issues and are now just dialing and fine-tuning areas on campus as they come up
* Core Network Change
  + Plan to begin upgrade after grades are due and before winter break starts. Will set OIT up for segmentation (probably occurring over summer)

InfoSec Update (Dan)

* Report on training progress and phishing tests
  + Over half of student population completed training. 63% of faculty. 76% of staff
  + Simulated phishing tests have worked really well. Lots of emails being reported, not many clicking through, and very few getting to a landing page where they are entering information
* GLBA Safeguards deadline extension
  + Dec 9th was deadline where we had to be compliant with 9 checkpoints with the FTC
    - Deadline has been extended until June
* Prevalent phishing emails and volume increase
* Get feedback on potentially providing (and eventually requiring) a supported password manager

**New Business**

Online Registration update and plan (Bryce/Penny)

* Overall
  + System worked pretty well all things considered. A few hiccups around late registration clearance. Currently, ~97% of F22 enrollees are registered in Sp23 classes (a bit higher than last year)
* Server updates
  + Did notice a few database performance issues during online registration period
  + Some server updates were performed around CPUs in virtual environment working with one another. Should lead to better (faster) performance during registration for the spring

Upcoming changes for Advisors (Bryce/Penny)

* Implementation of COM+ Module
  + Purchased new Jenzabar module that will add functionality for advisors or for anyone that is communicating with students regularly (emails, texts, phone calls, etc.)
  + Implementation begins in January and should be up and running by end of February
* J1 Web Advising rollout for faculty
  + Trying to avoid going back and forth between VikingWeb and J1Web so that eventually everyone can go J1Web for all advising and have even more functionality than VikingWeb currently
    - Can allow for pre-scheduled emails/texts/etc around things like registration/advising
  + Will also allow for chairs/program directors/etc to be added in roles where they can view all advisees within a major/program/etc
    - Already being piloted in NUR/EDU

Penny sent out link to top 10 security issues from Educause to prompt discussion at our next meeting.