IT Committee Minutes

11/17/22

Present: Victor Bissonnette, Basil Englis, Penny Evans-Plants, Matthew Lee, Jeremy Worsham, Dan Boyd, Daniel Sipocz, Jason Murphine, Bryce Durbin, Casey Dexter, Belinda Lady, Jacob Caldwell

Minutes from the Oct. meeting were approved.

**Old Business**

Video Management System Review (Jen/Matthew)

* Discussions with vendors in process
	+ Able to eliminate some vendors that are not able to meet our needs
	+ These 3 vendors are left in the running
		- Panopto, Echo 360, Canvas Studio
			* First 2 will definitely assist with migration

SPSS Update (Victor)

* Survey?
	+ Moving from MS Forms to Qualtrics and looking at survey administration early Spring semester

Netops Update (Jason)

* Wireless update
	+ Caught up on earlier issues and are now just dialing and fine-tuning areas on campus as they come up
* Core Network Change
	+ Plan to begin upgrade after grades are due and before winter break starts. Will set OIT up for segmentation (probably occurring over summer)

InfoSec Update (Dan)

* Report on training progress and phishing tests
	+ Over half of student population completed training. 63% of faculty. 76% of staff
	+ Simulated phishing tests have worked really well. Lots of emails being reported, not many clicking through, and very few getting to a landing page where they are entering information
* GLBA Safeguards deadline extension
	+ Dec 9th was deadline where we had to be compliant with 9 checkpoints with the FTC
		- Deadline has been extended until June
* Prevalent phishing emails and volume increase
* Get feedback on potentially providing (and eventually requiring) a supported password manager

**New Business**

Online Registration update and plan (Bryce/Penny)

* Overall
	+ System worked pretty well all things considered. A few hiccups around late registration clearance. Currently, ~97% of F22 enrollees are registered in Sp23 classes (a bit higher than last year)
* Server updates
	+ Did notice a few database performance issues during online registration period
	+ Some server updates were performed around CPUs in virtual environment working with one another. Should lead to better (faster) performance during registration for the spring

Upcoming changes for Advisors (Bryce/Penny)

* Implementation of COM+ Module
	+ Purchased new Jenzabar module that will add functionality for advisors or for anyone that is communicating with students regularly (emails, texts, phone calls, etc.)
	+ Implementation begins in January and should be up and running by end of February
* J1 Web Advising rollout for faculty
	+ Trying to avoid going back and forth between VikingWeb and J1Web so that eventually everyone can go J1Web for all advising and have even more functionality than VikingWeb currently
		- Can allow for pre-scheduled emails/texts/etc around things like registration/advising
	+ Will also allow for chairs/program directors/etc to be added in roles where they can view all advisees within a major/program/etc
		- Already being piloted in NUR/EDU

Penny sent out link to top 10 security issues from Educause to prompt discussion at our next meeting.