IT Committee Meeting Minutes

LAU 121

March 8, 2018

In attendance: Curt Hersey (chair), Chris Diller, Chang Pu, Anne Marie Marshall, Sherre Harrington, Jeremy Worsham, Tom Hocut, Penny Evans-Plants

**Old Business:**

No old business was discussed.

**New Business:**

MISO Survey Findings

* Penny Evans-Plants (PEP) provided everyone with some highlights of the recent MISO survey results. In summary, the results were very positive with the exception of Wireless satisfaction rates. The overall response rates for the survey were as follows:
	+ Faculty - 64.9%
	+ Staff - 62.2%
	+ Students - 57.1%
* We all scanned the recent issue of *The Campus Carrier* and noticed there was an error in describing our VW-LMS rollout. The article erroneously stated the rollout was planned to take place much sooner (next couple of weeks) instead of the Fall 2018 semester (although the correct timeline is listed further down in the article). As a committee, we agreed that we have minimal damage control because we have very vocal (Faculty Assembly, School Meetings, and faculty requirements survey) with the correct timeline.
* Tom Hocut: An inventory of wifi access status will be analyzed building-by-building. He stated that we know faculty/staff expectations and hardware for the most part. Unfortunately, we do not know the students’ hardware devices or conditions. The students are primarily using Nextflix, YouTube, and XBox (streaming or gaming), which are heavy users of bandwidth. Students generally do not want to “plug in” to use wired data that could provide a much better streaming experience. Meeting the students’ expectations is the goal of IT because Berry is a residential institution.
* The MISO survey results reveal that faculty feels they are fairly uninformed across a variety of areas, including Privacy (64% Somewhat Informed or Not Informed), Viruses/Malware (67% Somewhat Informed or Not Informed), Information Security (65% Somewhat Informed or Not Informed), and Data Backup Solutions (75% Somewhat Informed or Not Informed). PEP stated that these areas could be opportunities for future training, especially as some will be required for compliance. PEP offered additional comments on compliance (what are the issues, and timeline).
* Next steps for the MISO dissemination process are Analysis and Recommendations. PEP stated the rest of the data is coming soon.

OIT External Review

* PEP shared a handout describing the OIT External Peer Review timeline. The two reviewers are about to be finalized. The dates are firm (April 2 – 3); all other details are in progress of being finalized.
* The reviewers will meet with the cabinet, deans, IT Committee, students and others while on campus.

LMS Selection Committee

* AMM shared a status on the faculty LMS requirements survey:
	+ The survey results suggested a bifurcated interest in LMS features/functionalities: Those who use Jenzabar/VW expressed interest, those who don’t use it were silent.
	+ Highlights from LMS faculty survey:

• The highest average scores (> 3.8) appear to focus on having an LMS that serves as an online course portal for organizing/disseminating handouts/assignments and posting grades.

• The next highest average scores (3.4 < x < 3.8) appear to tap into a range of LMS requirements that address flexibility with grading and assessment design, communication, and integration with third-party learning platforms.

• The third highest average scores (3.2 < x < 3.4) extend the previous themes with an emphasis on ease-of-use for an optimized instructional design experience.

* Curt described the Evans reaction to the Canvas/Brightspace demos. The reactions were varied (and consistent with the survey results): Those who use Jenzabar/VW were interested in learning more; others were silent on the topic.
* PEP read a student quote from the MISO survey that described how little he/she experienced faculty usage of VW during his/her four years at Berry.

Kaltura Evaluation Committee

* Curt stated that there is no new status. He raised the question as to whether the LMS-Selection decision impacts Berry’s choice of Kaltura. PEP agreed the LMS-Selection decision could have an impact. She recommends we first make the LMS decision and then revisit Kaltura (or alternative options) as our video management system.

Roll out of Lynda.com

* PEP explained that Lynda.com is the leading platform for online software training. LinkedIn purchased Lynda so it is now known as *LinkedInLearning*. A training program (rollout) will be launched after spring break. Berry will have full access to all of the Lynda.com courses via training.berry.edu. Faculty preparing to teach online courses this summer can use Lynda.com to get trained on software applications (e.g., Skype for Business).

Update on Mac Mini Release

* No new updates. Apple is still saying spring. PEP stated that we would soon need to make a decision for mac minis needing updates. Berry OIT does not plan to update mac minis with new mac minis with the current hardware specs. Budget considerations need to be addressed.

Respectfully submitted,

*Anne Marie S. Marshall*