**Information Technology Committee Minutes**

Time & Date: 11am 4/26/2011

Krannert 105

Attending: Lynnwood Belvin, Basil Englis, Penny-Evans-Plants, Curt Hersey, Tom Hocut, Paul Kapitza, Jerry Trammell, and Cameron Jordan.

1. Minutes from 2/22/2011 were approved
2. Old Business
	1. IT Survey Results:
		1. Penny Evans-Plants shared an overview of findings from the student IT survey, including: wireless speeds were identified as a problem area by students; different dorms reported different levels of satisfaction; the higher the skill level of the user, the more satisfied they were and the more likely they were to use a wired connection
		2. Bryce Durbin asked for input on what further questions we might like to ask to piggyback off of this survey. Basil Englis asked about mining the data for future surveys.
		3. It was suggested that future surveys could focus on more specific groups, such as users of certain labs, class designation, etc.
	2. Classroom Projectors Update
		1. Curt Hersey provided an update from meetings with different projector vendors and discussed continued and future problems the campus will be likely to experience with classroom display technology
		2. There was discussion of arranging a tour of the Darlington Middle School to see how they are using technology in the classroom
		3. The issue of surge protection as it relates to projectors and computers was raised and Penny Evans-Plants stated she would talk with Mark Hopkins about building surge protectors
		4. There was a brief discussion of smartboard technology and the possibility of incorporating smartboards into teaching
	3. Tele-presence interest
		1. School representatives reported little interest in a dedicated tele-presence facility. However, it was pointed out that Jerry Trammell can provide faculty support for using Skype, and that many departments are already successfully using Skype to connect with colleagues and students abroad.
	4. Video On-Demand Joint Committee
		1. Curt Hersey reported that the video on-demand joint committee agreed to test out streaming services for academic-oriented films and to continue to purchase and offer popular film and television materials. The library will further investigate the feasibility of digitizing and streaming their video content in-house.
	5. Apple Licensing
		1. Penny Evans-Plants reported that IT will be providing Mac OS upgrades for supported computers. Additional upgrades to other software, such as iLife, will need to be purchased by departments.
	6. Backup Methods
		1. Penny Evans-Plants reminded the committee that IT does not back up faculty computers or most staff computers. It is the responsibility of the user to back up their files.
3. New Business
	1. IT Summer Projects
		1. Penny Evans-Plants presented the list of IT’s summer projects.
	2. IT Chairperson election
		1. Curt Hersey asked for volunteers to chair the committee next year. It was decided that he would remain as chair until the first meeting of the 2011-2012 academic year and ask for volunteers at that meeting.

Meeting adjourned at 12:20

Minutes submitted by Curt Hersey