

Graduate Council

Minutes of December 9, 2014

Dr. Richardson called the meeting to order at 4:00 p.m. In attendance were Jill Cochran, Eliana Hirano, Duane Inman, Chang Pu, John Grout, Sherre Harrington, Brett Kennedy, Karen Kurz, Nancy Mercer, and Monica Willingham.

The minutes of the November 18, 2014, meeting were approved by voice vote.

Old Business

Charter School of Education

- Proposal: Conversion Mechanism for Curriculum and Instruction Catalog Changes

Rationale: Berry College is one of several programs approved for the Conversion Mechanism for Curriculum and Instruction program approved in fall 2012 and the state-approved content tests (GACE) are available. Alumni from Berry's program and completers from other programs will be seeking a means for doing the Conversion to obtain the S Certificate in Curriculum and Instruction.

Proposal *approved by voice vote* (effective summer 2015).

EDU 670 and EDU 770 – 1st reading waived – (Submitted as "New Business," though the proposals had been previously discussed along with the Conversion Mechanism at the last meeting).

- Proposal: ADD EDU 670 Special Topics 1-3 credit hours
Special topics of concern to candidates at the advanced level addressing advanced development of concepts, knowledge and skills particular to one's certification area.
- Proposal: ADD EDU 770 Special Topics 1-3 credit hours
Special topics of concern to candidates at the advanced level addressing advanced development of concepts, knowledge and skills particular to one's certification area.

Dr. Kurz explained that these courses were created to be used in the Conversion Mechanism for the Curriculum and Instruction Program. Standards have changed from the old program to the new so Berry alumni can take these courses for the new GACE test and to become candidates for certification. Non-Berry completers can take these special topics courses to develop a portfolio and then be recommended for certification. Dr. Herrington asked Dr. Kurz if she needed to submit some paperwork for the CA forms and it was agreed that she should. The proposal was made to approve these new courses, seconded.

The proposals were *approved by voice vote*.

- Proposal: CHANGE EDU 590 Professional Seminar. Change course description. See CA form.
- Proposal: CHANGE EDU 601 Foundations of Education. Change course description. See CA form.
- Proposal: CHANGE EDU 616 Diagnostic Reading Instruction. Change course description. See CA form.

- Proposal: CHANGE EDU 619 Reading in the Content Areas. Change course description. See CA form.
- Proposal: CHANGE EDU 621 Remediation of Reading Difficulties. Change course description. See CA form.
- Proposal: CHANGE EDU 671 Language Arts & Literature/Content in Practice. Change course description. See CA form.
- Proposal: CHANGE EDU 607 The Teaching of Science. Change course description. See CA form.
- Proposal: CHANGE EDU 622 Environmental Science & the Teacher. Change course description. See CA form.
- Proposal: CHANGE EDU 633 Contemporary Science Instruction. Change course description. See CA form.
- Proposal: CHANGE EDU 790 Professional Seminar. Change to 1-0-1.
- Proposal: CHANGE EDU 588 Clinical Practice (Grades P-5). Change to 4-1-4.
- Proposal: CHANGE EDU 589 Clinical Practice (Grades 4-12/P-12). Change to 2-1-2.
- Proposal: DELETE EDU 620 Creative Activities.
- Proposal: CHANGE catalog language for Graduate Education admissions criteria for MAT program. Change undergraduate GPA requirement to 2.75 from the current requirement of 2.5.
- Proposal: CHANGE catalog requirements for MED and MAT majors. Delete: "EDU 601 must be included within the first five courses taken. EDU 602, 626, and 641 must be completed in the semester designated at the time of admission."
- Proposal: CHANGE MED & MAT degree requirements relating to the program portfolio. See CA form for details.
- Proposal: CHANGE catalog requirements for MAT (ECE) and MED (ECE). Delete EDU 620 from list of specialized content courses.
- Proposal: CHANGE catalog elective requirements for MAT and MED majors. Delete: "Electives (one additional 600 level course). Add: "Elective—education 600 level or content-related course 3-0-3."
- Proposal: CHANGE catalog requirements for MAT (MG) major. Delete: "All middle-grades candidates must complete EDU 612 and EDU 671." Add: "EDU 619 Reading in the Content Area" (as a "professional core requirement."
- Proposal: CHANGE catalog language for MAT (MG) major. Move EDU 602 and 626 from "Content and Methodology Requirements" to "Additional Advanced Courses."
- Proposal: CHANGE catalog language for MAT (MG) major. Move statement: "Candidates must choose one content course based on their primary and secondary concentrations" to the "Content and Methodology" section.
- Proposal: CHANGE catalog language for MAT (MG) major. Move EDU 638 from the "Content and Methodology Requirements" to the "Professional Education Core Requirements."
- Proposal: CHANGE catalog requirements for MAT (MG) major. Add MTE 614 Topics in Math OR MTE 622 under the "Content and Methodology" course list.
- Proposal: CHANGE catalog requirements for MAT (Secondary/P12) certification requirements. From the list of undergraduate degrees that must have been completed, delete "Kinesiology" and add "German."

- Proposal: CHANGE catalog requirements for MAT (C&I). Add “Education 600 level or content-related course 3-0-3” to the list of electives.
- Proposal: CHANGE catalog language for EDS (Ed. Leadership). Change major description: delete “ISLLC 2008” and add “ISLLC 2011.”
- Proposal: CHANGE catalog language for Graduate School “continuing personnel.” Add Monica Willingham, Director of Education Technology and Accreditation, B.A., M.A., Tusculum College (2004).

Dr. Kurz then moved that the rest of the Charter School proposed course changes to include alterations in course descriptions, credit hours, catalog requirements, degree requirements, and course deletions be voted on as a block. Brett Kennedy seconded the motion.

All Proposals were *approved by voice vote*.

Other Business

Dr. Richardson asked if there will be any changes to present at the January meeting. Dr. Grout thought there would be one change to consider in the MBA program.

Dr. Richardson reminded everyone that graduation for graduate and undergraduate students will take place on Saturday, December 13, at 2:30 p.m. in the College Chapel. She has asked for at least one faculty member from each department to attend. Rehearsal will be held on Friday morning at 10:00, also in the College Chapel. Students will line up for photos at 1:45 p.m.. The Library will be open to provide restroom facilities for the event.

Next meeting January 20, 2015 – 11 a.m. Hermann Hall Boardroom

Meeting adjourned at 4:16 p.m.

Chair: Kathy Brittain Richardson

Secretary: Bryce E. Durbin
(Minutes taken by Bonnie Jermundson)