

Graduate Council Minutes

October 19, 2010

Dr. Whatley called the meeting to order at 11:05 am. In attendance were Dr. Belvin, Dr. Biggart, Dr. Clement, Dr. P. Englis, Dr. Tapia, Dr. Bressette, Dr. Grout, Ms. Harrington, Dean. Kennedy, Dr. Kurz, Dr. McDowell, Ms. Willingham, Ms. Megan Moffatt and Ms. Tennant.

The minutes from the September 21 meeting were approved with one correction

Old Business

Incomplete Policy

The following policy was approved with one revision (in bold below)

When a student has completed a substantial portion of the course requirements but is unable to complete the course, an Incomplete "I" grade may be assigned. The request should include a rationale for the request, a list of the work remaining to be completed, deadlines for completing of the work, and the grade the student should be assigned if the work is not completed. The instructor and student must sign the Request for an Incomplete Grade form; in the event of an emergency or hospitalization where the student cannot personally request an Incomplete, the Provost's Office may initiate the request on behalf of the student and forward the request to the instructor. Completed requests for Incomplete Grades must be submitted to the Registrar's Office no later than the last day of the Final Exam period.

Instructors must submit a Change of Grade form once the coursework is completed but no later than the end of the 12th week of the next regular semester following submission of the "I" grade. **Incompletes issued in spring do not have to be completed in the summer unless required by the instructor.** Failure to complete the necessary work by the deadline will result in the "I" grade being automatically changed to the grade listed on the Request for Incomplete Grade form. If no grade is listed on the form, an 'F' grade will be assigned.

Federal Criminal Background Check

Dr. Kurz stated that all graduate education students would be required to have the federal level background check.

New Business:**Summer Calendar:**

The following blocks have been approved for Summer 2011:

Block A – 6 weeks 5/16/2011-6/24/2011 UG and GR

Block B – 6 weeks 6/27/2011-8/5/2011 UG and GR

Block C – 12 weeks 5/16/2011-08/05/2011 UG and GR

Block D – 6 weeks 6/13/2011-7/22/2011 Summer Institute and GR

Charter School of Education and Health Sciences

The following were presented for 1st reading:

Action	Prefix	Title	Description	Effective
Change	EDU662	Applied Linguistics for ESOL Teachers	Change from 2-0-2 to 3-0-3 Change course description: Investigation and analysis of general characteristics of human language, language subsystems (phonology, morphology, syntax, semantics), and theories and hypotheses of first and second language acquisition. Topics also include pragmatics, language variation, language planning and policy, and sociocultural factors that affect second language learning and teaching	Summer 2011
Change	EDU663	Culture and Language in Education	Change from 2-0-2 to 3-0-3 Change course description This course is designed to provide a pluralistic and global perspective to the equitable education of culturally and linguistically diverse (CLD) student populations. Emphasis on examining teachers' self cultural and linguistic background, the relationship between language, culture, and identify, and the sociocultural and sociopolitical contexts of language and culture to understand how they may affect student learning and achievement.	Summer 2011

			Analysis of the implications of linguistic and cultural diversity for classroom practices, school reform, educational equity, culturally responsive pedagogy and ways to engage CLD students.	
Add	EDU667	Multicultural Education	3-0-3 Examines multicultural education through historical, sociological, and philosophical foundations in the current literature on multicultural education. The course is designed to give students an opportunity to achieve an understanding and promotion of multicultural education and diversity in education, by developing an awareness of the implications and application of instruction and curriculum which demonstrate the obligation to respect, accept, adapt, and work in communion for all students' learning. Required for all MED and MAT majors.	Fall 2011

Note: Per Dr. Kurz, EDU667 is being piloted as EDU629 in Spring 2011.

The addition of EDU667 will change the requirement for the MED and MAT majors. New major requirements will need to be submitted for insertion in the minutes and to appear in the next graduate catalog.

Announcements

Drs. Whatley and Bressette request that information be brought to Graduate Council when substantive changes to the course, catalog and/or major occurs.

Dr. Clement asked where the minutes from the meetings can be found. Minutes are posted to the Graduate Council group public page.

The 'Request for an Incomplete Grade' form is posted on the Registrar's Public page on VikingWeb and also on the Registrar's home page under Printable forms.

A question was raised regarding when the Graduate Education website would be fixed.

Dr. Bressette indicated the catalog pages should be live next week.

2011-2012

SUMMER SEMESTER 2011

last day to pay fees to be announced

May 16, Monday

May 16, Monday

May 30, Monday

June 13, Monday

June 24, Friday

June 27, Monday

July 4, Monday

July 22, Friday

August 5, Friday

Block A (UG and GR -6 weeks) begins

Block C (UG and GR – 12 weeks) begins

Memorial Day holiday (no classes)

Block D (GR – 6 weeks and Summer Institute)

Block A ends

Block B begins

Independence Day Holiday (no classes)

Blocks D ends

Block B and Block C ends

FALL SEMESTER 2011

last day to pay fees to be announced

August 22 Monday

August 25 Thursday

September 5, Monday

September 23, Friday

September 30, Friday

October 1, Saturday

October 7, Friday

October 8-11 Saturday-Tues

October 12. Wednesday

October 24, Monday

October 24-28

October 31-November 4

October 31 Mon-Nov 9 Wed

November 11, Friday

November 23-25

December 2, Friday

December 5-9

December 10, Saturday

Classes Begin

Final day to change schedules; courses on schedule after this date apply towards HOPE

Labor Day (no classes)

Final date to withdraw with automatic grade of "W"

Mountain Day activities, no classes after 2:00 pm

Mountain Day

First 7 week classes end

Fall Weekend, no classes

Second 7 week classes begin

Senior exit examinations (major field)

Advisement, Week 1

Advisement, Week 2

Pre-registration

Last day to withdraw with W or WF

Thanksgiving Holidays (no classes)

Last day of classes

Final examinations (Monday-Friday)

Baccalaureate and commencement

SPRING SEMESTER 2012

last day to pay fees to be announced

January 9, Monday

January 12, Thursday

January 16, Monday

February 10, Friday

February 24, Friday

February 27, Monday

February 27, Monday

March 5-9

March 12-16

March 19-23

March 19-28

April 4, Wednesday

April 6, Friday

Classes Begin

Final day to change schedules: courses on schedule after this date apply towards HOPE

Martin Luther King Jr. Day (no classes)

Final date to withdraw with automatic grade of "W"

1st 7 week classes end

Senior exit examination (major field)

2nd 7 week classes begin

Spring Break (no classes)

Advisement, Week 1

Advisement, Week 2

Summer and Fall Preregistration

Last day to withdraw with W or WF

Good Friday (no classes)

April 24, Tuesday
April 26-May 3
May 5, Saturday

Last day of classes
Final Exams (Thursday-Wednesday)
Baccalaureate and commencement

Next meeting November 16, 2010

Meeting adjourned at 11:45 a.m.

Chair: Katherine Whatley

Secretary: Linda Tennant