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Minutes
Information Technology Committee
October 28, 2010

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Attending: Curt Hersey, Cameron Jordan, Lynwood Belvin, Marla Gilreath, Tom Hocut, Paul Kapitza, Aaron Jermundson, Victor Bissonnette, Josh Hayes, Scott Shank, Penny Evans-Plants, Sherre Harrington, Basil Englis, Jeremy Worsham

The meeting was called to order at 12:00 p.m. Approval of minutes was deferred until after discussion of the Classroom multimedia display issues due to scheduling conflicts for some committee members.

Classroom Multimedia display issues

Aaron Jermundson gave an update on locating multimedia projectors that will meet the needs expressed in the previous IT committee meeting. He has located an alternative company (OnePath) that can provide two possible solutions. One solution will provide 90% efficiency in image quality at a price of $3500-$4000 per projector. Aaron projected that 4 of these projectors would be needed on campus. The second solution will provide 80% efficiency in image quality at a price of $700 per projector. Aaron projected that 12 of these projectors would be needed on campus. Discussion ensued on the cause of the projector issues and the way to address them on campus. The suggestion was made to set a standard across campus for multimedia equipment similar to the one in place for computers and establish replacement budget as well. The committee agreed to take the issue back to their schools and departments for feedback and discuss at the next meeting if a subcommittee is needed to recommend course of action to the Provost.

Minutes

Minutes were approved as amended. Sherre Harrington requested that the minutes be posted to the public portion of VikingWeb.

Intellectual Property Cease and Desist Letter

Curt Hersey reported that the "Cease and Desist" Letter has been posted to the Provost's pages in VikingWeb.

Feedback on the sample IT survey

Penny Evans-Plants reported that Bryce Durbin has not received any feedback on the sample IT survey and that she will post the sample survey to VikingWeb. She requested that all official comments be sent to her so that they may be conveyed to Bryce. Victor Bissonnette suggested a working lunch with Bryce Durbin would be a beneficial way to discuss the survey, and the committee agreed. The working lunch is planned for November 11 at 11:00 a.m. Place to be determined.

Library Voice Recorders

Sherre Harrington reported that the Library has received two digital voice recorders. They should be available for check out next week with circulation times of 48 hours and one week. Sherre will publicize the recorders to the campus once they are ready for circulation.

Print Management Solutions & Privacy Concerns

Scott Shank and Tom Hocut reported that the privacy concerns expressed in the last IT committee meeting have been resolved and are no longer a concern.

Search across Berry websites (Berry.edu, VikingWeb)

Basil Englis commented on issues that he has encountered across the Berry website. Discussion followed. Cameron Jordan reminded the committee that during the migration to the CMS we may see some inconsistencies in the search results. He also informed the committee that last week he updated the search algorithm and that you should see improved performance while searching the site. Discussion also continued about single point logins for all Berry third-party services, including VikingWeb. Penny Evans-Plants reported that she and Tom Hocut are investigating the federated identity standard for single point logins. They will be attending a workshop about federated identity next week. For further information they suggested looking at InCommon, the standard for federated identity. http://www.incommonfederation.org/

Jenzabar & VikingWeb Year end Updates

Penny Evans-Plants reported that during Christmas Break, probably in early January, they will be performing an update for Jenzabar and VikingWeb.

Cook core Switch replacement

Tom Hocut reported that over Christmas Break two switches will be replaced in Cook that have been malfunctioning.

Computer Disposal

Curt Hersey asked about computer disposal on campus. The question was raised about whether or not it was possible for faculty and staff to purchase old computers and what happens to the computers that are discarded. Penny Evans-Plants reported that there is a clip on Viking Fusion that details the computer recycling process. Atlanta Recycling is the vendor for all of our electronic recycling. Currently faculty and staff computers are not available for purchase due to time constraints on staff to wipe the hard drives and prepare them for resale. There is not enough staff or students available to make this process feasible. Lab Computers are available, however because they are imaged machines and you can prepare the machines in bulk through ghosting for resale. Discussion ensued about ways to enable faculty and staff purchase of old non-lab computers. The possibility was raised of the BITS Crew using these computers as a possible student work enterprise solution. Scott Shank and Penny Evans-Plants will discuss the possibilities and report back to the committee.

Meeting Adjourned: 12:00 p.m.

Minutes respectfully submitted by Jeremy Worsham