

**Graduate Council**  
**Agenda**  
**November 17, 2020**

Join Zoom Meeting

<https://berry.zoom.us/j/901940907>

Meeting ID: 422 847 017

**I. New Business:**

**Approval of minutes from the 5-6-20 meeting**

**Charter School of Education and Human Sciences:**

M.A.T curriculum revision

**Campbell School of Business**

- BUS 685
- MBA Graduate Catalog Updates
- Similar to the undergraduate policy, allow summer graduates to participate in spring graduation if completing coursework in the summer to complete degree requirements
- Addition of parking fees for graduate students

***Next Meeting: Tuesday, 12/15/20 at 11 a.m.***

***Agenda items for the 12/15 meeting  
will be due on Thursday, 12/10 at 5 p.m.***

**Graduate Council**  
**Minutes of May 6, 2020**

Dr. Boyd called the Zoom meeting to order. In attendance were: Basil Englis, Bryce Durbin, Sherre Harrington, Joyce Heames, Matthew Levin, Jacqueline McDowell, Nick McGee, Nancy Mercer, Carolyn Stuftt, Monica Willingham.

Minutes from April 21, 2020 were *approved by voice vote*.

**Old Business**

Charter School

Dean McDowell provided a sample syllabus for the new course and introduced the following for consideration:

- Proposal: ADD EDU 502 Foundations of Education, Diversity and Psychology, 3-0-3.

Discussion: Dr. Boyd inquired about when this course would be needed. Dean McDowell responded that the course would be needed when sufficient demand existed; approximately 15 students would be required. Dr. Boyd asked if practice teaching was included in the course. Dean McDowell replied that it was not included in the course but was part of the program requirements.

Dr. Englis cautioned that graduate-level courses cross-listed with undergraduate-level courses sometimes created issues with accreditors. There would likely be a need to prove that the courses were distinctive.

The proposal was *approved by voice vote*.

Ms. Willingham introduced the additional catalog changes for consideration.

Discussion: Dean McDowell commented that these changes would accompany any changes that come from the revision of the admissions process currently underway.

The proposal was *approved by voice vote*.

**Graduate Commencement**

There was discussion of possibly developing two separate smaller commencement ceremonies, one each for the Graduate Business and Graduate Education schools. Several potential dates and locations were discussed. Both school deans indicated they were leaning against having any receptions, due to social distancing concerns but did want to facilitate opportunities for the hooding of the graduates and photos taken with President Briggs. Dr. Boyd asked that a combined document be created with details about the proposal, highlighting any common and distinctive elements of the potential ceremonies.

**Final item of note:**

This is the final Graduate Council meeting with Dr. McDowell as Dean of the Charter school. The Council members expressed gratitude to Dean McDowell for her service to graduate education at Berry.

Next meeting: September 2020

Chair: Mary Boyd

Secretary: Bryce Durbin

# Master of Arts in Teaching (M.A.T.) revision

For questions, please contact Lawrence Baines, [lbaines@berry.edu](mailto:lbaines@berry.edu), 706-238-7805

**Old program:** The current M.A.T. program is 48-hours and has zero students enrolled. Historically, it has not been a vibrant program.

**New program:** The new program will be a 31-hour master's-plus-certification program completable in 10 months.

**New courses:** None. All courses in the new program already have been approved and are in the catalog.

**New faculty needed to teach:** None. If the enrollment of graduate students rises dramatically, this would need to be revisited.

**Justification:** This program would attract students who currently hold a bachelor's degree in Art, Biology, Chemistry, English, French, German, Government, History, Math, Physics, or Spanish

## Master of Arts in Education, Total hours: 31

Current courses in the MAT

EDU 580 - Secondary Curriculum and Methods 4-0-4

EDU 619 - Reading in the Content Area 3-0-3

EDU 638 - Multimedia Computer Applications 3-0-3

PSY 634 - Education and Psychology of the Exceptional Child and Youth 3-0-3

*Rationale: These existing courses in the MAT program are required as per teacher certification requirements as established by the Georgia Professional Standards Commission.*

Changes to the MAT

~~EDU 589 - Clinical Practice (Grades 4-12) 2-1-2~~

~~EDU 597 - Initial Certification Internship in Teaching I 3-0-3~~

~~EDU 590 - Professional Seminar 1-0-1~~

~~EDU 598 - Initial Certification Internship in Teaching II 3-0-3~~

~~EDU 605 - Practicum for Teachers (Area: \_\_\_\_\_) 1-6 Hours~~

EDU 595 Student Teaching (one semester) (9 hours)

*Rationale: An existing course takes the place of several courses*

~~EDU 601 - Contemporary Foundations of Education 3-0-3~~

EDU 502 Foundations of Education 4-0-4

*Rationale: An updated course replaces an older course. Both are existing courses.*

~~EDU 642 - Instructional Management 3-0-3~~

EDU 505 Instructional management (2 hours)

*Rationale: An updated course, reduced by one hour, replaces an older course. Both are existing courses.*

~~EDU 667 - Multicultural Education 3-0-3~~

EDU 589 Practicum (2 hours)

EDU 590 Professional Seminar (1 hour)

*Rationale: Readings on diversity are integrated throughout the M.A.T. program; emphasis on culturally-relevant pedagogy and real work with diverse populations in actual class settings is emphasized in EDU 589 and EDU 590. The emphasis is on application.*

~~EDU 603 Curriculum Theory 3-0-3~~

~~PSY 652 Advanced Educational Psychology 3-0-3~~

~~EDU 602 Action-Based Research in Education 3-0-3~~

~~EDU 614 Trends and Issues in Curriculum and Instruction 3-0-3~~

~~EDU 626 Action-Based Applied Projects 3-0-3~~

~~EDU 680 Academic Assessment 3-0-3~~

*Rationale: Several of the courses deal with research and assessment in theoretical or implied settings. The courses in the revised MAT-- EDU595, EDU505, EDU589, and 590--deal extensively with assessment and action research as they pertain to the actual field experiences of students. The program includes FIVE KEY ASSESSMENTS, as mandated by the Georgia Professional Standards Commission. Among the five key assessments is an action research project focused on the assessment of teacher impact on student learning.*

#### Certification Requirements

In order to be eligible to receive a Secondary Education P - 12 teaching certificate from the Georgia Professional Standards Commission, a student must complete all of the degree requirements listed above and must demonstrate sufficient coursework in a content area by one of the following:

- Possess an undergraduate degree that documents the completion of a major in one of the following areas: Art, Biology, Chemistry, English, French, German, Government, History, Math, Physics, or Spanish.
- Complete sufficient coursework to meet the minimum content standards required by the Georgia Professional Standards Commission in one of the following fields: Art, Biology, Chemistry, English, French, German, Government, History, Math, Physics, or Spanish.

#### Tentative Schedule

Fall, 15 hours

EDU 502/Foundations of Education, Psychology, and Diversity (4 hours)

EDU 580 Secondary Curriculum and Methods (4 hours)

EDU 505 Instructional management (2 hours)

PSY 634 Psychology and Education of Exceptional Children (3 hours)

EDU 589 Practicum (2 hours)

Spring, 13 hours

EDU 590 Professional Seminar (1 hour)

EDU 595 Student Teaching (one semester) (9 hours)  
EDU 619 Reading in the Content Areas (3 hours)

Summer, 3 hours  
EDU 638 Multimedia Computer Applications (3 hours)

## Berry College Curriculum Form for Majors/Minors

**Instructions:** Use this form to add, delete or change a major.

<b>1. Action:</b>  <b>C</b>  <i>(Add /Change/ Delete)</i>	<b>2. School</b>  <b>CSEHS</b>  <i>(BUS, EdHS, EHSS, MNS)</i>	<b>3. Major code</b>	<b>4. Major title</b>  <b>Master of Arts in Teaching</b>
<p><b>5. List courses required for major (if major is new). If adding or deleting courses to a major or minor already in the catalog, just list the courses to add or delete.</b></p> <p><b>Required courses in the MAT</b></p> <p>PSY 634 - Education and Psychology of the Exceptional Child and Youth 3-0-3</p> <p>EDU 502 Foundations of Education 4-0-4</p> <p>EDU 505 Instructional management (2 hours)</p> <p>EDU 580 - Secondary Curriculum and Methods 4-0-4</p> <p>EDU 589 Practicum (2 hours)</p> <p>EDU 590 Professional Seminar (1 hour)</p> <p>EDU 595 Student Teaching (one semester) (9 hours)</p> <p>EDU 619 - Reading in the Content Area 3-0-3</p> <p>EDU 638 - Multimedia Computer Applications 3-0-3</p> <p><b>Delete these classes:</b></p> <p><del>PSY 652 - Advanced Educational Psychology 3 0 3</del></p> <p><del>EDU 589 - Clinical Practice (Grades 4-12) 2 1 2</del></p> <p><del>EDU 590 - Professional Seminar 1 0 1</del></p> <p><del>EDU 597 - Initial Certification Internship in Teaching I 3 0 3</del></p> <p><del>EDU 598 - Initial Certification Internship in Teaching II 3 0 3</del></p> <p><del>EDU 601 - Contemporary Foundations of Education 3 0 3</del></p> <p><del>EDU 602 - Action - Based Research in Education 3 0 3</del></p> <p><del>EDU 603 - Curriculum Theory 3 0 3</del></p> <p><del>EDU 605 - Practicum for Teachers ( Area: _____ ) 1 6 Hours</del></p> <p><del>EDU 614 - Trends and Issues in Curriculum and Instruction 3 0 3</del></p> <p><del>EDU 626 - Action - Based Applied Projects 3 0 3</del></p> <p><del>EDU 642 - Instructional Management 3 0 3</del></p> <p><del>EDU 667 - Multicultural Education 3 0 3</del></p> <p><del>EDU 680 - Academic Assessment 3 0 3</del></p>			
<b>6. Hours /number of courses</b>  <b>31 hours, 9 courses</b>		<b>7. Comments (attach additional documentation if needed)</b>	
<b>8. Library Resources adequate</b>   Approved: _____ _____ Director, Memorial Library			
<b>9. Submitted by: (please print or type)</b>  Lawrence Baines, 10-16-2020  _____ Name Date		<b>10 Approved by: (Dean of School)</b>   _____ Name Date	

11. <i>Date Submitted to Academic Council</i>	
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**Registrar' s Use Only**

23. Major Department	24. School	25. CIP Code	26. 1 <sup>st</sup> reading date:  Approved? Y/N, Date	Effective year/term:  Inactive date: _____
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Revised 1/12/12

# **Berry College Curriculum Amendment Form**

## **Current Information**

**School:** School of Business Graduate

**Course Code:** BUS 685

**Course Title:** Strategies World-Class Orgs

**Short Course Title 1:** World-Class Org

**Faculty Load Hours:** 3.00

**School Code:** 13

**Department:** GRB

**Date Approved:** 07/01/1998

## **Current Catalog Information:**

685. Strategies of World-Class Organizations

3-0-3

Reviews the strategic operations of several global organizations during the last five years, and assesses their performance. Integrates the use of financial markets, managerial leadership, communications and computer skills to make decisions designed to achieve world-class performance. Uses teams and case simulations. PR: ACC 611; FIN 601; MGT 664 or 665; MKT 621. (Last update: 11/19/13)

## **Proposed Changes (include any revisions to above material as needed):**

**Proposed Changes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Degree Requirement (Please circle one):**    Required for Major    Elective Within Major    General College Elective

**Submitted by (please print):** \_\_\_\_\_

**Approved by (Dean of School):** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Writing Intensive recommendation:** \_\_\_\_\_

**Library Resources adequate:** \_\_\_\_\_

## **Registrar's Use Only**

**Course Division:** \_\_\_\_\_ **Inst. Division:** \_\_\_\_\_ **CIP Code:** \_\_\_\_\_

**First Reading Date:** \_\_\_\_\_ **Approved Y / N Date:** \_\_\_\_\_ **Effective Year / Term:** \_\_\_\_\_



## **Graduate Catalog Updates to 2020-2021 Graduate Catalog Submitted by MBA Program**

### **Current:**

#### **Vision Statement of the Campbell School of Business**

The Campbell School of Business will achieve recognition as an integral part of North Georgia's social and economic fabric by providing excellent education for its students and exemplary services to the region and beyond.

### **Change:**

#### **Vision Statement of the Campbell School of Business**

The Campbell School of Business will achieve recognition by providing a top-tier education for its students.

### **Current:**

#### **Mission Statement of the Campbell School of Business**

The Campbell School of Business provides an excellent liberal arts-based business education that engages the head, heart and hands, while serving the academic and business communities through appropriate research and services.

### **Change:**

#### **Mission Statement of the Campbell School of Business**

The Campbell School of Business provides an excellent liberal arts-based business education by immersing students in a rigorous and relevant curriculum while serving the academic and business communities through research and service that engages Berry College's institutional values of the *Head, Heart, and Hands*.

### **Current:**

#### **Course Requirements (30 Credit Hours)**

New courses are proposed as the business environment changes. The program is willing to consider offering other special electives for employers with special interests. The program is currently exploring additional ways to bring international experience to M.B.A. students.

Although the basic degree requirements exist as distinct courses, the M.B.A. program embraces the integration of courses into a coherent whole consistent with our mission of educating the head, heart and hands. The final course, "Strategies of World-Class Organizations," ends the curriculum with discussions of business decisions that require students to use life experiences as well as academic experiences to recommend preferred business actions. The faculty identifies and uses integrative cases in applicable courses to allow students to recognize the

interrelationships between business disciplines. The majority of M.B.A. classes also require students to apply business theories to practical settings in their own places of employment or in other business environments.

**Change:**

**Course Requirements (30 Credit Hours)**

The MBA program requires completion of ten courses (30 credit hours). In addition to the seven core course (21 credit hours) requirements, students must select three courses (9 credit hours) in one of the MBA tracks: Professional Accountancy, Professional Management, or Healthcare Management. Students may need to complete proficiency requirements in financial accounting and statistics as defined below.

**Current: Required Courses: 21 Hours**

**Change: Core Courses: 21 Hours**

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- [ACC 611 - Accounting for Decision Making](#) 3-0-3
- [BUS 657 - Strategic Use of Information Technology](#) 3-0-3
- [BUS 685 - Strategies of World- Class Organizations](#) 3-0-3
- [FIN 601 - Corporate Finance](#) 3-0-3
- [MKT 621 - Strategic Marketing](#) 3-0-3
- [MGT 655 - Leadership and Change Management](#) 3-0-3
- [MGT 664 - Service Management](#) 3-0-3
- OR\*
- [MGT 665 - Value Chain Management](#) 3-0-3
- \* *Students who complete both courses will be allowed to count one of the courses as an elective.* **Change “an elective” to “a track course”.**

**Current: Elective Courses: 9 Hours**

**Change: Track Courses: 9 Hours**