

Graduate Council

Agenda

November 15, 2016

Review of minutes

Old Business:

Campbell School of Business

MBA program proposed graduate catalog changes

Charter School of Education and Human Sciences

Georgia Professional Standards Commission (GaPSC)

EDU670

EDU672

EDU772

New Business:

Charter School of Education and Human Sciences

EDU588

EDU589

EDU634

EDU772

EDU672

EDU670

***Next Meeting: Tuesday, December 20, 2016
11 a.m. – Hermann Hall Boardroom***

**Graduate Council
Minutes of October 18, 2016**

Dr. Bressette called the meeting to order at 11:00 a.m. In attendance were Jill Cochran, Paula Englis, Basil Englis, Leslie Marlow-Inman, Tom Kennedy, Bryce Durbin, Joyce Heames, Sherre Harrington, Brett Kennedy, Karen Kurz, Jacqueline McDowell, Nancy Mercer, Monica Willingham, Morgan Weigle (MBA student).

The minutes of April 19 were approved by voice vote.

Old Business

None.

New Business:

Campbell School

Dr. Paula Englis introduced the proposals for the CSOB for first reading:

- Proposal: Change catalog language for the MBA program to replace the subsection “Goals of the M.B.A. Program” with new language under the title of “MBA Student Learning Outcomes” see accompanying submission or details.
- Proposal: Change the Master of Business Administration major. Remove the following courses from the list of elective course options: BUS 674, FIN 631, MGT 606, MKT 610. Change respective catalog language for elective requirements.
- Proposal: Change catalog language under the section “Students may take either of the courses listed below as part of the Required Courses.” Under the listed courses, add: “Students who complete both courses will be allowed to count one of the courses as an elective.”
- Proposal: Change catalog language relating to MBA admissions policy. Replace the following: “Applicants who have earned a graduate degree from a fully accredited institution of higher education are eligible for admission without submission of GMAT or GRE scores.” See attached for new text.

Discussion: Dean McDowell asked about the acceptability of the admissions change to AACSB. Ms. Mercer commented that the policy was still more restrictive than some schools and there would be no issues with AACSB. Dr. Bressette whether there was a need to even have a waiver request for those with a pre-existing degree? Dr. Basil Englis commented that the faculty would like to continue to review these candidates. Dean Heames added that she would prefer to continue to review rather than just assume that the waiver should be granted. Dr. Kurz added that some graduate degrees might not be from accredited institutions.

Dr. Paula English presented new faculty for approval to teach at the graduate level:

- Dr. Joyce Heames
- Dr. Lauren Heller

- Dr. Hyunsung D. Kang

These faculty were approved to teach in the graduate business school.

Charter School

Dr. Kurz announced that all Graduate Education programs have been approved for “first continuing approval” for by the professional standards commission.

Dr. Kurz introduced the following for first reading:

- Proposal: ADD EDU 670 Special Topics, 1-3 hours.
- Proposal: ADD EDU 672 Informed Educator, 1-3 hours. Conversion mechanism course for candidates with Curriculum & Instruction M.Ed.
- Proposal: ADD EDU 772 Imaginative Leader, 1-3 hours. Conversion mechanism course for candidates with Curriculum & Instruction Ed.S/Ed.D/Ph.D.

Dr. Durbin asked whether the course 670 would fulfil a major requirement. Dr. Kurz indicated it could fulfill a major requirement at the master’s level.

Dr. Bressette reminded the committee of the requirements relating to online courses. If more than 50% of a program’s required courses are online we must get approval from SACS prior to implementation. According to our policy blended-learning does not count as online.

Chair: Andrew Bressette

Secretary: Bryce E. Durbin

Berry College Curriculum Amendment Form

Current Information

School: School of Education Masters
Course Code: EDU 588
Course Title: Clinical Practice (Grades P-5)
Short Course Title 1: Clinic Prac P-5
Faculty Load Hours: 0

School Code: 11
Department: EDU
Date Approved: 02/19/2001

Current Catalog Information:

588. Clinical Practice (Grades P - 5)
Completion of preplanning and district orientation at assigned school. Observing, participating ⁴⁻¹⁻⁴ ^{teaching} and microteaching under the guidance of the cooperating teacher in the school part time. Emphasis on developmental need of early-childhood learners. PR:EDU 500, 601, 603, 605 and 642., Approval for student teaching. CR: With consent of advisor - EDU 603 and EDU 605. Grading: S, U. Fee required. (Last update: 12/10/15)

Proposed Changes (include any revisions to above material as needed):

Proposed Changes: Remove: "and microteaching" Add: teaching
Add: a mandatory seminar
accompanies this course.

Degree Requirement (Please circle one): Required for Major Elective Within Major General College Elective

Submitted by (please print): Tom W. [Signature]

Approved by (Dean of School): J. McDowell

Date: 9/28/16

Writing Intensive recommendation: _____

Library Resources adequate: _____

Registrar's Use Only

Course Division: _____ **Inst. Division:** _____ **CIP Code:** _____

First Reading Date: _____ **Approved Y / N Date:** _____ **Effective Year / Term:** _____

Berry College Curriculum Amendment Form

Current Information

School: School of Education Masters **School Code:** 11
Course Code: EDU 589 **Department:** EDU
Course Title: Clinical Practice (Grds 4-12,P-12) **Date Approved:** 02/19/2001
Short Course Title 1: Cln Prc 4/P-12
Faculty Load Hours: 0.25

Current Catalog Information:

EDU 589. Clinical Practice (Grades 4 - 12, P - 12) 2-1-2
Completion of preplanning and district orientation at assigned school. Observing, participating and ^{teaching} microteaching under the guidance of the cooperating teacher in the school full time during the last two weeks in August and part time for the remainder of the semester. PR:EDU 580, 601, 603, 605, 642; approval for student teaching. CR: With consent of advisor - EDU 603 and EDU 605. Fee required. Grading: S, U. (Last update: 12/10/15)

Proposed Changes (include any revisions to above material as needed):

Proposed Changes: Remove: "and microteaching" add: teaching
Add: a mandatory seminar
accompanies the course.

Degree Requirement (Please circle one): Required for Major Elective Within Major General College Elective

Submitted by (please print):

Approved by (Dean of School):

Date:

Writing Intensive recommendation:

Library Resources adequate:

Registrar's Use Only

Course Division: _____ **Inst. Division:** _____ **CIP Code:** _____

First Reading Date: _____ **Approved Y / N Date:** _____ **Effective Year / Term:** _____

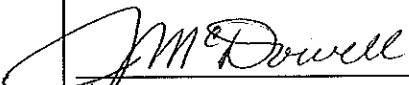
Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center;">ADD</div>	2. School CSEHS (BUS, CSEHS, HASS, MNS, NUR, Nonschool)	3. Course Prefix - Number (contact Registrar's office for number) EDU 634	4. Course Title (36 character/space maximum) Psychology and Education of Exceptional Children and Youth		
5. Short Title (abbreviated text – 15 characters)		6. Designators (I, H, L)	7. Instruction Type (LEC, SEM, LAB, DIR, INT)	8. Hours (lecture-lab-credit) 3-0-3	9. Range of hours 3
10. Catalog Description This course examines the causes, characteristics, interventions and strategies for teaching exceptional students. Field-based practicum occurs during clinical practice.					
11. Prerequisites		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Early Childhood, Middle Grades, Secondary and P-12 MAT		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate Approved: _____ Director, Memorial Library			17. Writing Intensive recommendation _____ Writing Across the Curriculum Committee		
18. Submitted by: (please print or type) _____ Name _____ Date 11/1/16			19. Approved by: (Dean of School) _____ Name _____ Date 11/1/16		
20. Date Submitted to Academic Council					

Registrar's Use Only

Course Division	Inst. Division	CIP Code	1 st reading date: Approved? Y/N Date:	Effective year/term:

Berry College Curriculum Amendment Form


1. Action: A (Add/Change/Delete)	2. School EdHS (BUS, EdHS, EHSS, MNS)	3. Course Prefix and Number (if known) EDU 772	4. Course Title (catalog text) Imaginative Leader		
5. Label Title (abbreviated transcript text) (15 characters)	6. Designators (W/H/N/C)	7. Type of Instruction	8. Hours (lecture-lab-credit) 1 - 3 cr. hrs.	9. Range of hours (if variable)	
10. Prerequisites Ed.S., Ed.D. or Ph.D. in Curriculum & Instruction		11. Co-requisites		12. Exclusionary Courses	
13. Catalog Description Curriculum & Instruction degree completers (Ed.S./Ed.D./Ph.D.) demonstrate their understandings that enable them to develop curriculum, design complex learning environments, and assess instructional practices that facilitate student learning in the context of the certification field, and to use fundamental research methods to address educational problems and to ensure leadership roles beyond the classroom.					
14. Degree Requirement	15. Off-Campus location	16. Comments (attach additional documentation if needed) S/U grading scale Conversion Mechanism course for candidates with Curriculum & Instruction Ed.S./Ed.D./Ph.D.			
17. Library Resources adequate Approved: _____ Director, Memorial Library			18. Writing Intensive recommendation _____ Writing Across the Curriculum Committee		
19. Term effective Summer 2017			20. Date Submitted to Academic Council		
21. Submitted by: (please print or type) Karen A. Kurz _____ Name Date			22. Approved by: (Dean of School)  _____ Name Date		

Registrar's Use Only

23. Course Division	24. Inst. Division	25. CIP Code	26. Approved? Y/N, Date

REV 03/00

Berry College Curriculum Amendment Form

1. Action: A (Add/Change/ Delete)	2. School EdHS (BUS, EdHS, EHSS, MNS)	3. Course Prefix and Number (if known) EDU 672	4. Course Title (catalog text) Informed Educator	
5. Label Title (abbreviated transcript text) (15 characters)	6. Designators (W/H/N/C)	7. Type of Instruction	8. Hours (lecture-lab-credit) 1 - 3 cr. hrs.	9. Range of hours (if variable)
10. Prerequisites M.Ed. in Curriculum and Instruction		11. Co-requisites		12. Exclusionary Courses
13. Catalog Description Curriculum and Instruction Master's degree completers demonstrate their understandings of curriculum, instruction, assessment, students and professional practices to implement and evaluate curriculum that lead to student learning in the context of a certificate field. Candidates demonstrate efforts at implementation and evaluation of curriculum and instruction for culturally and linguistically diverse students and the use of research about how students learn in their certificate field.				
14. Degree Requirement	15. Off-Campus location	16. Comments (attach additional documentation if needed) S/U grading scale Conversion Mechanism course for candidates with Curriculum & Instruction M.Ed.		
17. Library Resources adequate Approved: _____ Director, Memorial Library		18. Writing Intensive recommendation _____ Writing Across the Curriculum Committee		
19. Term effective Summer 2017		20. Date Submitted to Academic Council		
21. Submitted by: (please print or type) Karen A. Kurz Name _____ Date 8/11/16		22. Approved by: (Dean of School)  10/3/16 Name _____ Date _____		

Registrar's Use Only

23. Course Division	24. Inst. Division	25. CIP Code	26. Approved? Y/N, Date

REV 03/00

1. Action: A (Add/Change/ Delete)	2. School EdHS (BUS, EdHS, EHSS, MNS)	3. Course Prefix and Number (if known) EDU 670	4. Course Title (catalog text) Special Topics	
5. Label Title (abbreviated transcript text) (15 characters)	6. Designators (WH/N/C)	7. Type of Instruction	8. Hours (lecture-lab-credit) 1 - 3 cr. hrs.	9. Range of hours (if variable)
10. Prerequisites		11. Co-requisites		12. Exclusionary Courses
13. Catalog Description Special topics of concern to candidates at the advanced level addressing advanced development of concepts, knowledge and skills particular to one's certification area.				
14. Degree Requirement M.Ed. elective only	15. Off-Campus location	16. Comments (attach additional documentation if needed) Reinstate this course. To be used as a generic course for when a special topic needs to be taught		
17. Library Resources adequate Approved: _____ Director, Memorial Library		18. Writing Intensive recommendation _____ Writing Across the Curriculum Committee		
19. Term effective Summer 2017		20. Date Submitted to Academic Council		
21. Submitted by: (please print or type) Karen A. Kurz Name _____ Date 8/11/16 Name _____ Date _____		22. Approved by: (Dean of School) _____ Name _____ Date _____		

23. Course Division	24. Inst. Division	25. CIP Code	26. Approved? Y/N, Date