

Graduate Council
Agenda
November 15th, 2022
Via Zoom

a. New Business:

- i. Review minutes from the 10-27-22 meeting
- ii. Update on Physician Assistant Program development

b. Old Business:

- i. Graduate Commencement
- ii. CSOB – Graduate Catalog Changes
- iii. MAT program – Lawrence Baines

Next Meeting: Tuesday, 12/20/22 at 11 a.m. (if necessary)
Agenda items for the 12/20 meeting
*will be due on **Friday, 12/16 noon***

**Graduate Council
Minutes of October 27, 2022**

Dr. Slade called the meeting to order. In attendance were: Carolyn Stuftt, Joyce Heames, Alan Hughes, Nancy Mercer, Laurence Baines, Naomi Lee (MBA student). Attending via Zoom were: Paula Englis and Basil Englis

Physician Assistant Program

Dr. Slade provided an update on work towards developing a Physician Assistant program and shared the governance of the program would fall under the Graduate Council. Berry's Board of Trustees has approved for Berry to pursue the process with the ARC-PA to create a PA program. Work is underway to complete a feasibility study.

Dean Heames suggested Dr. Carolyn Reilly be added as a member of Graduate Council since other graduate directors are included. Dr. Slade commented she would be included as the process progresses.

Dean Heames asked if a new building was required for program approval from the accrediting board. Dr. Slade responded that Berry must provide adequate facilities but a new building is not a requirement to offer the program.

New Business

Minutes from March 15, 2022 were approved.

Graduate Commencement

Dr. Slade introduced a recent email discussion regarding graduate commencement and commented the consolidating of the two graduate ceremonies into one ceremony occurred last year as part of the Academic Calendar discussion and approval. After a brief discussion of whether the ceremony should be on Thursday or Friday, Dean Hughes recommended we not make any changes since the Academic Calendar has already been approved. All were in favor.

Graduate Commencement is scheduled for Friday, May 5th, at 7:00pm. Dean Heames suggested graduate directors place emphasis on attending the rehearsal at 6:00pm. Both schools agreed that holding receptions hadn't been successful but it would be up to the schools if they wanted to have their buildings open afterwards for graduates and their families to visit.

CSOB – Graduate Catalog Changes

Dr. Paula Englis presented a change to the graduate catalog of adding FIN510, Essentials of Finance, to the Proficiency Requirements. Ms. Mercer clarified this curricular change had been approved by Graduate Council last year but did not get added to this particular page in the catalog. Dr. Baines motioned to waive first reading, Dr. Basil Englis seconded the motion. Catalog update was approved.

MAT Program

Dr. Baines introduced the following for a first reading:

- Proposal: revise the Master of Arts in Teaching (M.A.T.) Program – Secondary/P-12 Education

Discussion: Dr. Baines commented this is a revision to an existing program that has not enrolled students in the last ten years. The revision makes the program more competitive, allows students to complete the program in one calendar year, and provides secondary education to undergraduate students, in a variety of fields, to be certified to teach. Dr. Baines noted the revised program requires 31 credit hours, whereas the previous program required 48 hours. Dr. Basil Englis asked if the older program should be presented for deletion at the same time. Dean Hughes commented the proposal will be submitted at a later date once the approval process for the revised program gains approval.

Old Business

Proposal to delete MAT in ECE and MG

- Proposal to delete the Master of Arts (MAT) in Elementary Childhood Education and Middle Grades (Second Reading)

Discussion: No new discussion.

Proposal was *approved*.

Additional business:

Next meeting is scheduled for November 15, 2022. Dean Heames asked if this meeting could be rescheduled due to several council members having a conflict. Dr. Baines proposed meeting earlier on November 15. Dean Heames noted she will be attending a conference out of town but will be available to Zoom and asked the council to consider offering the meeting via Zoom for everyone. Dr. Slade agreed and sent the Zoom invite. Meeting scheduled for November 15 at 8:30am.

Berry College Curriculum Form for Majors/Minors

Instructions: Use this form to add, delete or change a major.

1. Action: <div style="text-align: center; font-size: 1.2em;">D</div> <small>(Add /Change/ Delete)</small>	2. School <div style="text-align: center;">EdHS</div> <small>(BUS, EdHS, EHSS, MNS)</small>	3. Major code <div style="text-align: center;">934</div>	4. Major title <div style="text-align: center;">M.Ed in Reading</div>
5. List courses required for major (if major is new). If adding or deleting courses to a major or minor already in the catalog, just list the courses to add or delete. <p>Deleting major but courses should remain active.</p>			
6. Hours /number of courses <div style="text-align: center;">34 hours</div>		7. Comments (attach additional documentation if needed) <p>These courses should stay on the books because they are tied to other majors. The M.Ed in Reading needs to be deleted from the catalog and will be deleted with the Georgia Professional Standards Commission.</p>	
8. Library Resources adequate Approved: _____ <div style="text-align: right;">Director, Memorial Library</div>			
9. Submitted by: (please print or type) <div style="display: flex; justify-content: space-between;"> <div> <i>LA Baring</i> Name </div> <div> <i>10/4/22</i> Date </div> </div>		10 Approved by: (Dean of School) <div style="display: flex; justify-content: space-between;"> <div> <i>[Signature]</i> Name </div> <div> <i>10-4-22</i> Date </div> </div>	
11. Date Submitted to Academic Council			

Registrar's Use Only

23. Major Department	24. School	25. CIP Code	26. 1st reading date Approved? Y/N: Date	Effective Year/Term Inactive date: _____
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Revised 1/12/12