

Graduate Council
Agenda
October 17, 2023
11:00 a.m. – Hermann Hall Boardroom

Review minutes from 9-19-23 meeting

OLD Business:

1. Master of Medical Science – PA Degree

- | | | |
|------------|------------|-------------|
| a. MPA 501 | l. MPA 533 | w. MPA605 |
| b. MPA 502 | m. MPA 541 | x. MPA 610 |
| c. MPA 503 | n. MPA 542 | y. MPA 620 |
| d. MPA 511 | o. MPA 543 | z. MPA 630 |
| e. MPA 512 | p. MPA 551 | aa. MPA 640 |
| f. MPA 513 | q. MPA 552 | bb. MPA 650 |
| g. MPA 521 | r. MPA 553 | cc. MPA 660 |
| h. MPA 522 | s. MPA 560 | dd. MPA 670 |
| i. MPA 523 | t. MPA 570 | ee. MPA 680 |
| j. MPA 531 | u. MPA 580 | ff. MPA 690 |
| k. MPA 532 | v. MPA 600 | |

NEW Business:

DISCUSSION:

1. Graduate Assistant Procedures

*Next Meeting: Tuesday, November 21
11:00 a.m. Hermann Hall Boardroom*

Agenda items will be due: Friday, November 17 by noon

Graduate Council

Minutes of September 19, 2023

Dr. Slade called the meeting to order. In attendance were: Carolyn Stuftt, Paula Englis, Basil Englis, Jill Cochran, Andrew Bressette, Bryce Durbin, Victoria Galloway, Lauren Heller, Alan Hughes, Nancy Mercer, Tammera Race, Monica Willingham, Kayla McCoy (MBA student).

The minutes of April 18, 2023 were *approved*.

New Business

Dean Hughes introduced the proposal to establish the Physician Associate (PA) program, housed within the Charter School of Education and Human Sciences. Dr. Galloway described the program proposal.

Introductory narrative and summary points from the proposal are included below:

The Berry Physician Associate (PA) Program is committed to preparing, educating, and empowering the next generation of physician associates to deliver quality comprehensive, compassionate, patient-centered care to their communities. Along with the requisite didactic and clinical instruction of any accredited PA program, Berry's program will offer additional distinctive features that broaden the impact our graduates have on local communities once in practice; our proposed program structure will also make Berry highly attractive to potential students, increase our visibility in a very competitive market, and offer interested students a unique opportunity to hone their cultural competence, gain a competitive edge over other graduates, and receive didactic and clinical training within a highly interdisciplinary academic environment.

- 1. A 24-month, 127 credit hour Physician Associate Program that leads to a Master of Medical Science-Physician Associate degree.*
- 2. Admissions requirements will meet industry standards and be in accordance with ARC-PA guidelines.*
- 3. Addition of a 13-week summer term to facilitate the year-round learning model for the PA Program.*
- 4. The PA Program will include three semesters for the didactic phase and three semesters for the clinical phase, including eight 5-week supervised clinical practice experiences (SCPE): Family Medicine, Pediatric Medicine, Internal Medicine, Women's Health, Surgical Medicine, Behavioral & Mental Health, and elective.*
- 5. Successful completion of the PA program entitles students to sit for the National Commission on Certification of Physician Assistants (NCCPA) PA National Certification Examination (PANCE).*
- 6. Upon successful completion of the PA Program and passing their PANCE, students will be eligible for licensure in the state of Georgia. For information regarding licensure in other states, students should reference the NCCPA resource page for state medical boards:*
<https://www.nccpa.net/state-licensing-boards/>.

Discussion: Dr. Basil Englis asked for clarification about the didactic work in class vs. outside class. Dr. Galloway described the design of the coursework, examinations, remedial work, in-class work and clinicals. Students will be in class 8 to 5 each day. Dr. Slade commented that this is a model much more

similar to medical school, and students are full-time students. Dr. Paula English asked about the 8 required clinical required experiences and noted only 7 options. Are students specializing? Dr. Galloway responded that there are requirements as well as an elective option that students can use to select something outside the core rotations. Dean Hughes commented on the work that has been done to secure the required local placements for clinicals. Other locations will be sought from an expanded geographical area. Dr. Galloway commented that site locations can be anywhere in the country. Dr. Slade added that we're working first to develop locations in Rome and the nearby regions.

Dr. Paula Englis asked if students would be on campus during those clinical hours. Dr. Galloway responded that the students will be adopting the schedule of the placement rather than the campus schedule. During the immersive experiences, they will be at the off-campus placement locations. Dr. Paula Englis asked if there will be on-campus residence available for these students? Dr. Slade responded that there are not currently plans for on-campus housing, but conversations are ongoing. Ms. McCoy asked if the standard for housing consistent in other PA programs? Dr. Galloway responded that it is the expectation that students will be responsible for their own housing.

Dean Heller asked about the expanded summer schedule. Dr. Durbin responded that the summer semester would be expanded to encompass the existing terms as well as the new PA term, with a common start date. The new summer block would be restricted to the PA program courses.

There was discussion about the type of students who would be going through the PA program.

Dr. Slade encouraged the Council to spend some time on the proposal and bring any additional questions to the next meeting. Dr. Paula Englis asked about the tuition. Dr. Slade responded that it's still in discussion but the national average is around 100 thousand.

Dr. Durbin asked about how students tend to fund tuition. Dr. Galloway responded that it's typically funded through student loans. Dr. Slade added that there will not be any scholarships provided as you would find in the undergraduate tuition. Dr. Bressette added that loans would also cover the housing costs. Dr. Galloway commented on the various programs that forgive loans with service in certain areas.

Dr. Basil Englis asked if students tended to work in the area where they have clinical sites? Dr. Galloway, students may end up in a variety of locations depending on many factors.

Graduate Assistant update

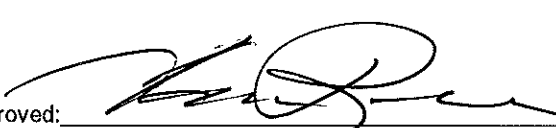
Dr. Bressette provided an update on efforts to understand and better leverage the Graduate Assistant program. Dr. Slade added that we'll have more concrete recommendations soon. Dr. Basil Englis asked when we'll have a better sense of how we might use the GA program in our programs. Dr. Bressette responded that he has a couple more interviews and hope to have some information next meeting. Dr. Basil Englis shared concerns about the pedagogical impact of the GA program as it has been implemented recently.

Graduate Council will next meet Tuesday, October 17, 2023.

Chair: David Slade

Secretary: Bryce Durbin

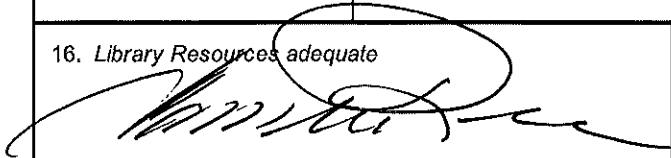
Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center;">ADD</div>	2. School CSEHS (BUS, CSEHS, HASS, MNS, NUR, Nonschool)	3. Course Prefix - Number (contact Registrar's office for number) MPA 501	4. Course Title (36 character/space maximum) Anatomy & Physiology I		
5. Short Title (abbreviated text – 15 characters)		6. Designators (I, H, L) L	7. Instruction Type (LEC, SEM, LAB, DIR, INT) LEC, LAB	8. Hours (lecture-lab-credit) 3-2-4	9. Faculty Load 4
10. Catalog Description This course will be the first in a series designed to acquire an understanding of anatomy and physiology in relation to clinical application. This core fundamental course will be facilitated in an organ system-based regional approach. Students will be engaged in active learning activities, lecture-based instruction, and laboratory experiences. The lab portion of the course will integrate enhanced technology to augment the student's learning experience along with traditional anatomy models. The 3D anatomy visualization platform with virtual dissection will support the development of the student's knowledge and understanding of the human body's anatomical structures. The physiology component of the course will develop an understanding of the organ systems and their essential functions. This course will provide foundational knowledge for future in-depth learning about recognizing and treating specific diseases. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.					
11. Prerequisites Admission into the Physician Associate Studies Program		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate Approved:  <div style="text-align: center;">Director, Memorial Library</div>			17. Writing Intensive recommendation <div style="text-align: center;">Writing Across the Curriculum Committee</div>		
18. Submitted by: (please print or type) <div style="display: flex; justify-content: space-between;"> <u>Victoria Galloway</u> <u>9.13.23</u> </div> <div style="display: flex; justify-content: space-between;"> Name Date </div>			19. Approved by: (Dean of School) <div style="display: flex; justify-content: space-between;"> <u>Alan Hughes</u> <u>9.13.23</u> </div> <div style="display: flex; justify-content: space-between;"> Name Date </div>		
20. Date Submitted to Academic Council					

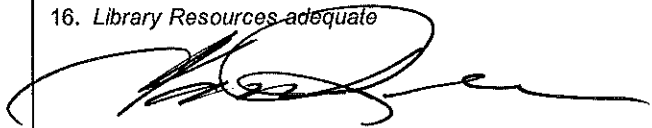
Registrar's Use Only

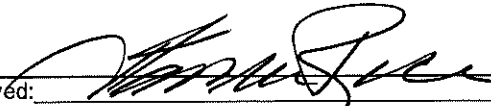
Course Division	Inst. Division	CIP Code	1 st reading date:	Effective year/term:
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Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School <div style="text-align: center;">CSEHS</div> <div style="text-align: center; font-size: small;">(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</div>	3. Course Prefix - Number <small>(contact Registrar's office for number)</small> <div style="text-align: center; font-weight: bold;">MPA 502</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Anatomy & Physiology II</div>		
5. Short Title (abbreviated text – 15 characters)		6. Designators <small>(I, H, L)</small> <div style="text-align: center;">L</div>	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC, LAB</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">3-2-4</div>	9. Faculty Load <div style="text-align: center;">4</div>
10. Catalog Description <p>This course will be the second in a series designed to acquire an understanding of anatomy and physiology in relation to clinical application. This core fundamental course will be facilitated in an organ system-based regional approach. Students will be engaged in active learning activities, lecture-based instruction, and laboratory experiences. The lab portion of the course will integrate enhanced technology to augment the student's learning experience along with traditional anatomy models. The 3D anatomy visualization platform with virtual dissection will support the development of the student's knowledge and understanding of the human body's anatomical structures. The physiology component of the course will develop an understanding of the organ systems and their essential functions. This course will provide foundational knowledge for future in-depth learning about recognizing and treating specific diseases. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.</p>					
11. Prerequisites <div style="text-align: center;">Successful completion of MPA 501</div>		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center;">Program Required</div>		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate 			17. Writing Intensive recommendation		

Berry College Curriculum Form for New Classes

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5. Short Title (abbreviated text – 15 characters) 		6. Designators <i>(I, H, L)</i> <div style="text-align: center;">L</div>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC, LAB</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">3-2-4</div>	9. Faculty Load <div style="text-align: center;">4</div>
10. Catalog Description <p>This course will be the third in a series designed to acquire an understanding of anatomy and physiology in relation to clinical application. This core fundamental course will be facilitated in an organ system-based regional approach. Students will be engaged in active learning activities, lecture-based instruction, and laboratory experiences. The lab portion of the course will integrate enhanced technology to augment the student's learning experience along with traditional anatomy models. The 3D anatomy visualization platform with virtual dissection will support the development of the student's knowledge and understanding of the human body's anatomical structures. The physiology component of the course will develop an understanding of the organ systems and their essential functions. This course will provide foundational knowledge for future in-depth learning about recognizing and treating specific diseases. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.</p>					
11. Prerequisites Successful completion of MPA 502		12. Co-requisites 		13. Exclusionary Courses 	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed) 			
16. Library Resources adequate 			17. Writing Intensive recommendation 		


Approved:  Director, Memorial Library	Writing Across the Curriculum Committee
18. Submitted by: (please print or type) <u>Victoria Galloway</u> <u>9.13.23</u> Name Date	19. Approved by: (Dean of School) <u>Alan Hughes</u> <u>9.13.23</u> Name Date
20. Date Submitted to Academic Council	

Registrar's Use Only

Course Division	Inst. Division	CIP Code	1 st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School <div style="text-align: center;">CSEHS</div> <div style="text-align: center; font-size: small;">(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</div>	3. Course Prefix - Number <small>(contact Registrar's office for number)</small> <div style="text-align: center; font-weight: bold;">MPA 511</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Clinical Medicine I</div>		
5. Short Title (abbreviated text – 15 characters)		6. Designators <small>(I, H, L)</small>	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">8-0-8</div>	9. Faculty Load <div style="text-align: center;">8</div>
10. Catalog Description <p>This course will be the first in a series that will teach students core fundamentals to understand the pathophysiology of diseases and conditions to recognize, evaluate, diagnose, and safely treat patients, incorporating pharmacologic therapeutics and preventive measures. This core fundamental course will enhance the development of clinical reasoning, providing comprehensive instruction in an organ-system-based sequence across the lifespan and reviewing approaches according to specific patient care settings. The course will also provide knowledge on interpreting laboratory and diagnostic imaging related to clinical practice. The course will be delivered through lectures, active learning activities, and the application of clinical vignettes that support evidence-based practice. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.</p>					
11. Prerequisites <div style="text-align: center;">Admission into the Physician Associate Studies Program</div>		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center;">Program Required</div>		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		
18. Submitted by: (please print or type)			19. Approved by: (Dean of School)		


<u>Victoria Galloway</u>	<u>9.13.23</u>	<u>Alan Hughes</u>	<u>9.13.23</u>
Name	Date	Name	Date
20. Date Submitted to Academic Council			

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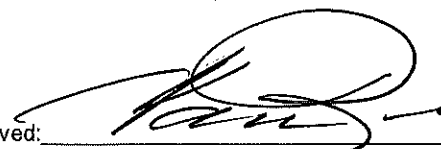
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Berry College Curriculum Form for New Classes

1. Action: ADD	2. School CSEHS (BUS, CSEHS, HASS, MNS, NUR, Nonschool)	3. Course Prefix - Number (contact Registrar's office for number) MPA 512	4. Course Title (36 character/space maximum) Clinical Medicine II		
5. Short Title (abbreviated text – 15 characters)		6. Designators (I, H, L)	7. Instruction Type (LEC, SEM, LAB, DIR, INT) LEC	8. Hours (lecture-lab-credit) 8-0-8	9. Faculty Load 8
10. Catalog Description This course will be the second in a series that will teach students core fundamentals to understand the pathophysiology of diseases and conditions to recognize, evaluate, diagnose, and safely treat patients, incorporating pharmacologic therapeutics and preventive measures. This core fundamental course will enhance the development of clinical reasoning, providing comprehensive instruction in an organ-system-based sequence across the lifespan and reviewing approaches according to specific patient care settings. The course will also provide knowledge on interpreting laboratory and diagnostic imaging related to clinical practice. The course will be delivered through lectures, active learning activities, and the application of clinical vignettes that support evidence-based practice. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.					
11. Prerequisites Successful completion of MPA 511		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate			17. Writing Intensive recommendation		
Approved: 					

Berry College Curriculum Form for New Classes

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5. Short Title (abbreviated text – 15 characters)		6. Designators <small>(I, H, L)</small>	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">8-0-8</div>	9. Faculty Load <div style="text-align: center;">8</div>
10. Catalog Description <p>This course will be the third in a series that will teach students core fundamentals to understand the pathophysiology of diseases and conditions to recognize, evaluate, diagnose, and safely treat patients, incorporating pharmacologic therapeutics and preventive measures. This core fundamental course will enhance the development of clinical reasoning, providing comprehensive instruction in an organ-system-based sequence across the lifespan and reviewing approaches according to specific patient care settings. The course will also provide knowledge on interpreting laboratory and diagnostic imaging related to clinical practice. The course will be delivered through lectures, active learning activities, and the application of clinical vignettes that support evidence-based practice. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.</p>					
11. Prerequisites <div style="text-align: center;">Successful completion of MPA 512</div>		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		

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5. Short Title (abbreviated text – 15 characters) 		6. Designators <small>(I, H, L)</small> 	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">3-0-3</div>	9. Faculty Load <div style="text-align: center;">3</div>
10. Catalog Description <p>This course will be the first in a series designed to provide the essentials of clinical pharmacology. This core fundamental course will facilitate understanding pharmacokinetics, pharmacodynamics of varying drug categories, and how to manage patients on pharmacologic therapy. Following in parallel with Clinical Medicine I, the course will address the use of appropriate pharmacological agents for specific diseases and conditions. It will emphasize the essential knowledge necessary to safely prescribe medications, considering the mechanisms of action, indications, contraindications, drug interactions, and the adverse effects of drug therapy. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.</p>					
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14. Degree Requirement <div style="text-align: center;">Program Required</div>		15. Comments (attach additional documentation if needed) 			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ <div style="text-align: center; font-size: small;">Director, Memorial Library</div> </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		
18. Submitted by: (please print or type) <div style="text-align: center;"> Victoria Galloway 9.13.23 </div>			19. Approved by: (Dean of School) <div style="text-align: center;">  9.13.23 </div>		

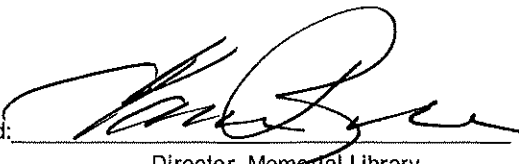
<i>Name</i>	<i>Date</i>	<i>Name</i>	<i>Date</i>
20. Date Submitted to Academic Council			

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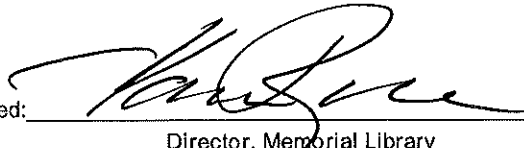
Course Division	Inst. Division	CIP Code	1st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

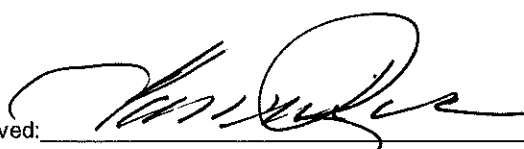
Berry College Curriculum Form for New Classes

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5. Short Title (abbreviated text – 15 characters)		6. Designators <small>(I, H, L)</small>	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">3-0-3</div>	9. Faculty Load <div style="text-align: center;">3</div>
10. Catalog Description <p>This course will be the second in a series designed to provide the essentials of clinical pharmacology. This core fundamental course will facilitate understanding pharmacokinetics, pharmacodynamics of varying drug categories, and how to manage patients on pharmacologic therapy. Following in parallel with Clinical Medicine I, the course will address the use of appropriate pharmacological agents for specific diseases and conditions. It will emphasize the essential knowledge necessary to safely prescribe medications, considering the mechanisms of action, indications, contraindications, drug interactions, and the adverse effects of drug therapy. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.</p>					
11. Prerequisites <div style="text-align: center;">Successful completion of MPA 521</div>		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ <div style="text-align: center; font-size: small;">Director, Memorial Library</div> </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ <div style="text-align: center; font-size: small;">Writing Across the Curriculum Committee</div> </div>		
18. Submitted by: (please print or type)			19. Approved by: (Dean of School)		

Berry College Curriculum Form for New Classes

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5. Short Title (abbreviated text – 15 characters)		6. Designators <i>(I, H, L)</i>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">3-0-3</div>	9. Faculty Load <div style="text-align: center;">3</div>
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11. Prerequisites Successful completion of MPA 522		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School CSEHS (BUS, CSEHS, HASS, MNS, NUR, Nonschool)	3. Course Prefix - Number (contact Registrar's office for number) MPA 531	4. Course Title (36 character/space maximum) Clinical Skills & Procedures I		
5. Short Title (abbreviated text – 15 characters)		6. Designators (I, H, L) L	7. Instruction Type (LEC, SEM, LAB, DIR, INT) LEC, LAB	8. Hours (lecture-lab-credit) 2-3-4	9. Faculty Load 4
<p>10. Catalog Description</p> <p>This course will be the first in a series that provides the student with instruction on the fundamentals of effective documentation, including the development of written and oral communication skills necessary to deliver effective patient care. Students will learn how to obtain a complete medical history, perform a physical examination, and proficiently document the patient encounter specific to the patient's stage of life, complaint, and clinical setting. This course will also provide students with the knowledge and technical skills required to perform common clinical procedures related to current professional practice. This core fundamental course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.</p>					
11. Prerequisites Admission into the Physician Associate Studies Program		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		
18. Submitted by: (please print or type) <div style="font-family: cursive;">Victoria Galloway 9.13.23</div>			19. Approved by: (Dean of School) <div style="font-family: cursive;">Alan Hughes 9.13.23</div>		


Name <i>Victoria Galloway</i>	Date <i>9.13.23</i>	Name <i>Alan Hughes</i>	Date <i>9.13.23</i>
20. Date Submitted to Academic Council			

Registrar' s Use Only

Course Division	Inst. Division	CIP Code	1 st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School <div style="text-align: center;">CSEHS</div> <div style="text-align: center; font-size: small;">(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</div>	3. Course Prefix - Number <small>(contact Registrar's office for number)</small> <div style="text-align: center; font-weight: bold;">MPA 532</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Clinical Skills & Procedures II</div>		
5. Short Title (abbreviated text – 15 characters)		6. Designators <small>(I, H, L)</small> <div style="text-align: center;">L</div>	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC, LAB</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">2-3-4</div>	9. Faculty Load <div style="text-align: center;">4</div>
10. Catalog Description <p>This course will be the second in a series that provides the student with instruction on the fundamentals of effective documentation, including the development of written and oral communication skills necessary to deliver effective patient care. Students will learn how to obtain a complete medical history, perform a physical examination, and proficiently document the patient encounter specific to the patient's stage of life, complaint, and clinical setting. This course will also provide students with the knowledge and technical skills required to perform common clinical procedures related to current professional practice. This core fundamental course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.</p>					
11. Prerequisites <div style="text-align: center;">Successful completion of MPA 531</div>		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ <div style="text-align: center; font-size: small;">Director, Memorial Library</div> </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ <div style="text-align: center; font-size: small;">Writing Across the Curriculum Committee</div> </div>		
18. Submitted by: (please print or type) <div style="font-size: large; font-family: cursive;">Victoria Galloway</div>			19. Approved by: (Dean of School) <div style="font-size: large; font-family: cursive;">alan Hughes</div>		

9.13.23

9.13.23

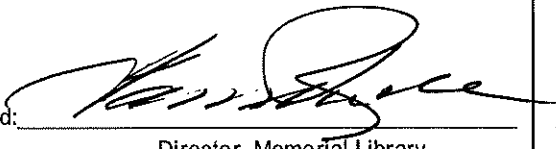
<i>Name</i> _____ <i>Date</i> _____	<i>Name</i> _____ <i>Date</i> _____
20. Date Submitted to Academic Council	

Registrar' s Use Only

Course Division	Inst. Division	CIP Code	1st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School CSEHS <i>(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</i>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold;">MPA 533</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Clinical Skills & Procedures III</div>		
5. Short Title (abbreviated text – 15 characters)		6. Designators (I, H, L) <div style="text-align: center;">L</div>	7. Instruction Type (LEC, SEM, LAB, DIR, INT) <div style="text-align: center;">LEC, LAB</div>	8. Hours (lecture-lab-credit) <div style="text-align: center;">2-3-4</div>	9. Faculty Load <div style="text-align: center;">4</div>
10. Catalog Description This course will be the third in a series that provides the student with instruction on the fundamentals of effective documentation, including the development of written and oral communication skills necessary to deliver effective patient care. Students will learn how to obtain a complete medical history, perform a physical examination, and proficiently document the patient encounter specific to the patient's stage of life, complaint, and clinical setting. This course will also provide students with the knowledge and technical skills required to perform common clinical procedures related to current professional practice. This core fundamental course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses.					
11. Prerequisites Successful completion of MPA 532		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		
18. Submitted by: (please print or type)			19. Approved by: (Dean of School)		

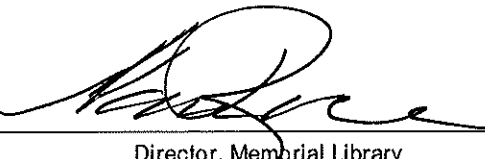
<i>Name</i> _____	<i>Date</i> _____	<i>Name</i> _____	<i>Date</i> _____
20. Date Submitted to Academic Council			

Registrar' s Use Only

Course Division	Inst. Division	CIP Code	1st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: ADD	2. School CSEHS (BUS, CSEHS, HASS, MNS, NUR, Nonschool)	3. Course Prefix - Number (contact Registrar's office for number) MPA 541	4. Course Title (36 character/space maximum) Clinical Application I	
5. Short Title (abbreviated text – 15 characters)		6. Designators (I, H, L)	7. Instruction Type (LEC, SEM, LAB, DIR, INT) LEC	8. Hours (lecture-lab-credit) 2-0-2
9. Faculty Load 2				
10. Catalog Description This course will be the first in a series, providing the students with an active learning opportunity for immediate retrieval and clinical application of learned medical knowledge and skills. The course will be formatted using a case-based approach that fosters student collaboration and discussion while actively engaging them in clinical decision-making. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses. The course will build on complexity over the semester and the didactic phase of the PA program.				
11. Prerequisites Admission into the Physician Associate Studies Program		12. Co-requisites		13. Exclusionary Courses
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)		
16. Library Resources adequate Approved:  Director, Memorial Library			17. Writing Intensive recommendation _____ Writing Across the Curriculum Committee	
18. Submitted by: (please print or type) Victoria Galloway 9.13.23 Name Date			19. Approved by: (Dean of School) Alan Hughes 9.13.23 Name Date	


20. Date Submitted to Academic Council	
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Registrar's Use Only

Course Division	Inst. Division	CIP Code	1 st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: ADD	2. School CSEHS (BUS, CSEHS, HASS, MNS, NUR, Nonschool)	3. Course Prefix - Number (contact Registrar's office for number) MPA 542	4. Course Title (36 character/space maximum) Clinical Application II	
5. Short Title (abbreviated text – 15 characters)		6. Designators (I, H, L)	7. Instruction Type (LEC, SEM, LAB, DIR, INT) LEC	8. Hours (lecture-lab-credit) 2-0-2
9. Faculty Load 2				
10. Catalog Description This course will be the second in a series, providing the students with an active learning opportunity for immediate retrieval and clinical application of learned medical knowledge and skills. The course will be formatted using a case-based approach that fosters student collaboration and discussion while actively engaging them in clinical decision-making. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses. The course will build on complexity over the semester and the didactic phase of the PA program.				
11. Prerequisites Successful completion of MPA 541		12. Co-requisites		13. Exclusionary Courses
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)		
16. Library Resources adequate Approved:  Director, Memorial Library			17. Writing Intensive recommendation Writing Across the Curriculum Committee	
18. Submitted by: (please print or type) Victoria Galloway 9.13.23 Name Date			19. Approved by: (Dean of School) Alan Hayler 9.13.23 Name Date	

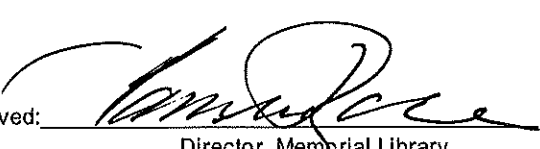
20. Date Submitted to Academic Council	
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Registrar' s Use Only

Course Division	Inst. Division	CIP Code	1st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School CSEHS <i>(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</i>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold;">MPA 543</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Clinical Application III</div>		
5. Short Title (abbreviated text -- 15 characters)		6. Designators <i>(I, H, L)</i>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">2-0-2</div>	9. Faculty Load <div style="text-align: center;">2</div>
10. Catalog Description This course will be the third in a series, providing the students with an active learning opportunity for immediate retrieval and clinical application of learned medical knowledge and skills. The course will be formatted using a case-based approach that fosters student collaboration and discussion while actively engaging them in clinical decision-making. This course will be intentionally delivered in an immersive manner, aligning with the organ-system-based topics discussed in the core PA courses. The course will build on complexity over the semester and the didactic phase of the PA program.					
11. Prerequisites Successful completion of MPA 542		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		
18. Submitted by: (please print or type) <div style="font-family: cursive;">Victoria Galloway</div> 9.13.23			19. Approved by: (Dean of School) <div style="font-family: cursive;">Alan Hughes</div> 9.13.23		

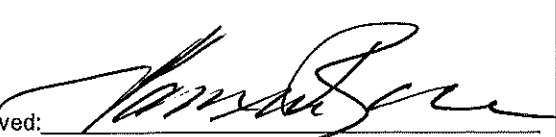
<i>Name</i>	<i>Date</i>	<i>Name</i>	<i>Date</i>
20. Date Submitted to Academic Council			

Registrar' s Use Only


Course Division	Inst. Division	CIP Code	1st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

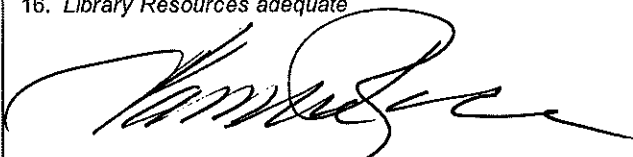
Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School CSEHS <i>(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</i>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold;">MPA 551</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Professional Topics I</div>		
5. Short Title (abbreviated text -- 15 characters)		6. Designators <i>(I, H, L)</i>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">4-0-4</div>	9. Faculty Load <div style="text-align: center;">4</div>
10. Catalog Description This course will be the first in a series providing students with information critical to understanding topics associated with professional practice as a Physician Associate. The course will provide students with knowledge of the history and development of the PA profession. Students will also gain knowledge and understanding of credentialing, laws, and regulations regarding professional practice and conduct, licensure and certification, the PA relationship with the physician and other health care providers, policy issues that affect practice, and PA professional organizations. Additionally, the course will include instruction in the principles and practice of medical ethics, intellectual honesty, academic integrity, and professional conduct. The course will be delivered through lectures and active learning experiences.					
11. Prerequisites Admission into the Physician Associate Studies Program		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate			17. Writing Intensive recommendation		
Approved: 			_____		

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School CSEHS <i>(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</i>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold;">MPA 552</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Professional Topics II</div>		
5. Short Title (abbreviated text -- 15 characters)		6. Designators <i>(I, H, L)</i>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">4-0-4</div>	9. Faculty Load <div style="text-align: center;">4</div>
10. Catalog Description <p>This course will be the second in a series providing students with information critical to understanding topics associated with professional practice as a Physician Associate. The course will provide students with knowledge of topics that impact patient care and how to navigate challenges to quality care. Topics include but are not limited to disability status or special health care needs, ethnicity/race, gender identity, human sexuality, religion/spirituality, sexual orientation, and social determinants of health. Students will also gain knowledge and understanding of death, dying and loss, violence identification, and prevention. Additionally, the course will include instruction on how to identify, prevent, and manage provider impairment and burnout. The course will be delivered through lectures and active learning experiences.</p>					
11. Prerequisites <div style="text-align: center;">Successful completion of MPA 551</div>		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ <div style="text-align: center;">Director, Memorial Library</div> </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School <div style="text-align: center;">CSEHS</div> <div style="text-align: center; font-size: small;">(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</div>	3. Course Prefix - Number <small>(contact Registrar's office for number)</small> <div style="text-align: center; font-weight: bold;">MPA 553</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Professional Topics III</div>		
5. Short Title (abbreviated text – 15 characters)		6. Designators <small>(I, H, L)</small>	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">4-0-4</div>	9. Faculty Load <div style="text-align: center;">4</div>
10. Catalog Description <p>This course will be the third in a series providing students with information critical to understanding topics associated with professional practice as a Physician Associate. The course will provide students with knowledge of topics that include content on the roles and responsibilities of various healthcare professionals. Emphasizing the team approach to patient-centered care beyond the traditional physician-PA team approach, including the application of these principles in interprofessional teams. Students will also gain knowledge and understanding of coding and billing, documentation of care, health care delivery systems, health policy, disease prevention, surveillance, reporting and intervention, the public health system, patient advocacy, and maintenance of population health. Additionally, the course will include instruction on patient safety, prevention of medical errors, quality improvement, and risk management. The course will be delivered through lectures and active learning experiences.</p>					
11. Prerequisites <div style="text-align: center;">Successful completion of MPA 552</div>		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate 			17. Writing Intensive recommendation		

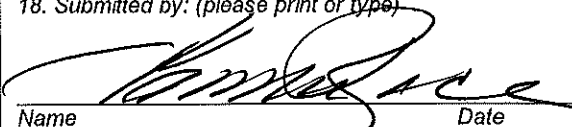
Approved: _____ Director, Memorial Library	Writing Across the Curriculum Committee
18. Submitted by: (please print or type) <div> <div>Victoria Galloway</div> <div>9.13.23</div> </div> <div> <div>Name</div> <div>Date</div> </div>	19. Approved by: (Dean of School) <div> <div>Alan Hughes</div> <div>9.13.23</div> </div> <div> <div>Name</div> <div>Date</div> </div>
20. Date Submitted to Academic Council	

Registrar' s Use Only

Course Division	Inst. Division	CIP Code	1 st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School CSEHS (BUS, CSEHS, HASS, MNS, NUR, Nonschool)	3. Course Prefix - Number (contact Registrar's office for number) MPA 560	4. Course Title (36 character/space maximum) Clinical Science		
5. Short Title (abbreviated text – 15 characters)		6. Designators (I, H, L)	7. Instruction Type (LEC, SEM, LAB, DIR, INT) LEC	8. Hours (lecture-lab-credit) 2-0-2	9. Faculty Load 2
10. Catalog Description This course is designed to provide the students with the essential knowledge and understanding of the genetic and molecular level mechanisms of health and disease related to PA clinical practice, including core knowledge about established and evolving biomedical and clinical sciences and the application of this knowledge to patient care.					
11. Prerequisites Admission into the Physician Associate Studies Program		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate Approved: _____ Director, Memorial Library			17. Writing Intensive recommendation _____ Writing Across the Curriculum Committee		
18. Submitted by: (please print or type)  Name _____ Date _____			19. Approved by: (Dean of School) Name _____ Date _____		
20. Date Submitted to Academic Council Victoria Galloway 9.13.23			 Alan Hughes 9.13.23		

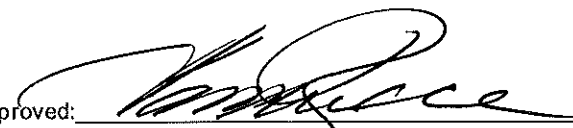
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Registrar' s Use Only

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REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold; font-size: 1.2em;">ADD</div>	2. School CSEHS <i>(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</i>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold; font-size: 1.2em;">MPA 570</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold; font-size: 1.2em;">Evidence Based Practice</div>		
5. Short Title (abbreviated text – 15 characters)		6. Designators <i>(I, H, L)</i>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">2-0-2</div>	9. Faculty Load <div style="text-align: center;">2</div>
10. Catalog Description This course is designed to provide the students with an overview of the research process, preparing students to search, interpret, and evaluate medical literature strategically. Evidence-based practice requires methodical analysis of medical literature and proper consideration before incorporating it into clinical practice. The student will be exposed to the elements of research, recognize different investigation methods, frame research questions, interpret basic biostatistical methods, recognize medical research limits, identify sampling methods, and use common databases to access medical literature.					
11. Prerequisites Successful completion of Fall semester in PA Studies program.		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		
18. Submitted by: (please print or type) <div style="text-align: center; font-size: 1.2em;">Victoria Galloway 9.13.23</div>			19. Approved by: (Dean of School) <div style="text-align: center; font-size: 1.2em;">Alan Huglen 9.13.23</div>		

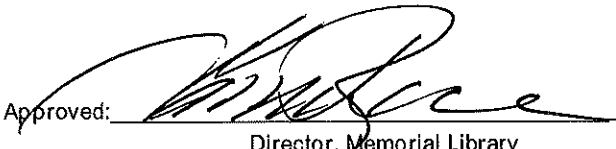


<i>Name</i>	<i>Date</i>	<i>Name</i>	<i>Date</i>
20. Date Submitted to Academic Council			

Registrar' s Use Only

Course Division	Inst. Division	CIP Code	1st reading date: Approved? Y/N Date:	Effective year/term:

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Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School <div style="text-align: center;">CSEHS</div> <div style="text-align: center; font-size: small;">(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</div>	3. Course Prefix - Number <small>(contact Registrar's office for number)</small> <div style="text-align: center; font-weight: bold;">MPA 580</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Didactic Seminar</div>		
5. Short Title (abbreviated text – 15 characters)		6. Designators <small>(I, H, L)</small>	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">2-0-2</div>	9. Faculty Load <div style="text-align: center;">2</div>
10. Catalog Description <p>This course strategically reviews and reinforces student knowledge and comprehension, fostering a deeper understanding of previously covered didactic topics specific to the current cohort. The course will also review effective test-taking strategies while incorporating board-style questions and rationale from a peer-reviewed source, providing a comprehensive opportunity to clarify remedial topics prior to entering the clinical phase of the PA program.</p>					
11. Prerequisites Successful completion of Fall semester in PA studies program.		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		
18. Submitted by: (please print or type) <div style="text-align: center;">  Name: Victoria Galloway Date: 9.13.23 </div>			19. Approved by: (Dean of School) <div style="text-align: center;">  Name: Alan Hughes Date: 9.13.23 </div>		

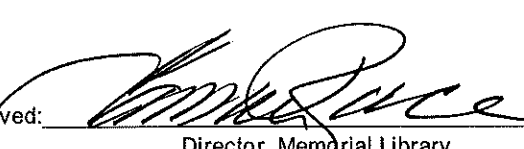
20. Date Submitted to Academic Council	
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Registrar' s Use Only

Course Division	Inst. Division	CIP Code	1 st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold; font-size: 1.2em;">ADD</div>	2. School CSEHS <i>(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</i>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold; font-size: 1.2em;">MPA 600</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold; font-size: 1.2em;">Emerging Topics in Medicine</div>		
5. Short Title (abbreviated text – 15 characters)		6. Designators <i>(I, H, L)</i>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">2-0-2</div>	9. Faculty Load <div style="text-align: center;">2</div>
10. Catalog Description The course is designed to explore some of the latest advancements, trends, and emerging issues in the field of medicine. This course aims to provide students with an up-to-date understanding of the dynamic landscape of technologies and healthcare practices.					
11. Prerequisites Successful completion of all Year One courses in the PA studies program.		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		
18. Submitted by: (please print or type) <div style="display: flex; justify-content: space-between;"> <i>Victoria Galloway</i> <i>9.13.23</i> </div> <div style="display: flex; justify-content: space-between; font-size: 0.8em;"> Name Date </div>			19. Approved by: (Dean of School) <div style="display: flex; justify-content: space-between;"> <i>Alan Hughes</i> <i>9.13.23</i> </div> <div style="display: flex; justify-content: space-between; font-size: 0.8em;"> Name Date </div>		
20. Date Submitted to Academic Council					


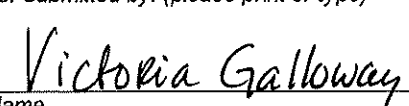
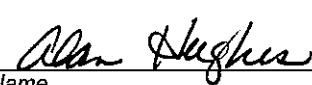
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Course Division	Inst. Division	CIP Code	1st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: ADD	2. School CSEHS (BUS, CSEHS, HASS, MNS, NUR, Nonschool)	3. Course Prefix - Number (contact Registrar's office for number) MPA 605	4. Course Title (36 character/space maximum) Transition to Practice		
5. Short Title (abbreviated text – 15 characters)		6. Designators (I, H, L)	7. Instruction Type (LEC, SEM, LAB, DIR, INT) LEC	8. Hours (lecture-lab-credit) 2-0-2	9. Faculty Load 2
<p>10. Catalog Description</p> <p>This course expands upon topics from the Professional Topics courses, in preparation for clinical practice, including the certification, licensure, and credentialing processes. Additionally, the course will support students with curriculum vitae preparation, financial wellbeing, and the development of interviewing skills for a professional position. [OBJ]</p>					
11. Prerequisites Successful completion of all Year One courses in the PA studies program.		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate Approved:  Director, Memorial Library			17. Writing Intensive recommendation _____ Writing Across the Curriculum Committee		
18. Submitted by: (please print or type)  Name <u>Victoria Galloway</u> Date <u>9.13.23</u>			19. Approved by: (Dean of School)  Name <u>Alan Hughes</u> Date <u>9.13.23</u>		
20. Date Submitted to Academic Council					

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Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School CSEHS <i>(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</i>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold;">MPA 610</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Family Medicine SCPE Course</div>		
5. Short Title (abbreviated text – 15 characters)		6. Designators <i>(I, H, L)</i>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC,INT</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">5-0-5</div>	9. Faculty Load <div style="text-align: center;">5</div>
10. Catalog Description <p>Provides experiential learning with an emphasis on family medicine. This core Supervised Clinical Practice Experience (SCPE) enables students to assess patients seeking medical care across the lifespan with an emphasis on caring for acutely and chronically ill patients in the outpatient setting. Students will assist in the evaluation and treatment of patients and develop the skills necessary to function as part of an interprofessional healthcare team. Supervised patient care experiences promote the student's ability to manage acute and chronic conditions and implement preventive care strategies. This course will promote the achievement of the learning outcomes necessary to attain the programmatic learning competencies. Students are supervised by preceptors board certified and/or otherwise qualified in their area of practice. This course is one of seven core SCPEs and one elective SCPE that, upon successful completion of all, will cultivate the knowledge and skills necessary to provide care as an entry-level physician associate.</p>					
11. Prerequisites Successful completion of all Year One courses in the PA studies program.		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate			17. Writing Intensive recommendation		

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School <div style="text-align: center;">CSEHS</div> <div style="text-align: center; font-size: small;">(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</div>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold;">MPA 620</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Emergency Medicine SCPE Course</div>		
5. Short Title (abbreviated text – 15 characters) 		6. Designators <i>(I, H, L)</i> 	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC,INT</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">5-0-5</div>	9. Faculty Load <div style="text-align: center;">5</div>
10. Catalog Description <p>Provides experiential learning in the field of emergency medicine. This core Supervised Clinical Practice Experience (SCPE) enables students to assess patients seeking medical care across the lifespan with an emphasis on caring for acutely and chronically ill patients with major and minor medical emergencies in the emergency department. Students will assist in the evaluation and treatment of patients, including determining patient acuity and developing the skills necessary to function as part of an interprofessional healthcare team. Supervised patient care experiences promote the student's ability to manage acute and emergent conditions. This course will promote the achievement of the learning outcomes necessary to attain the programmatic learning competencies. Students are supervised by preceptors board certified and/or otherwise qualified in their area of practice. This course is one of seven core SCPEs and one elective SCPE that, upon successful completion of all, will cultivate the knowledge and skills necessary to provide care as an entry-level physician associate.</p>					
11. Prerequisites <div style="text-align: center;">Successful completion of all Year One courses in the PA studies program.</div>		12. Co-requisites 		13. Exclusionary Courses 	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed) 			
16. Library Resources adequate 			17. Writing Intensive recommendation 		

Approved:  Director, Memorial Library	Writing Across the Curriculum Committee
18. Submitted by: (please print or type) <u>Victoria Galloway</u> <u>9.13.23</u> Name Date	19. Approved by: (Dean of School) <u>Alan Hughes</u> <u>9.13.23</u> Name Date
20. Date Submitted to Academic Council	

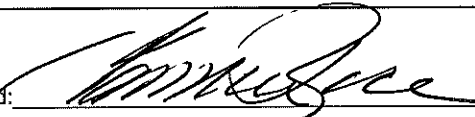
Registrar' s Use Only

Course Division	Inst. Division	CIP Code	1 st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School <div style="text-align: center;">CSEHS</div> <div style="text-align: center; font-size: small;">(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</div>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold;">MPA 630</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Pediatric Medicine SCPE Course</div>		
5. Short Title (abbreviated text – 15 characters)		6. Designators <i>(I, H, L)</i>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC,INT</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">5-0-5</div>	9. Faculty Load <div style="text-align: center;">5</div>
10. Catalog Description <p>Provides pediatric medicine experiential learning with an emphasis on pediatrics. This core Supervised Clinical Practice Experience (SCPE) enables students to assess patients seeking medical care of infants, children, and adolescents with an emphasis on caring for acutely and chronically ill patients in the outpatient setting. Students will assist in the evaluation and treatment of patients and develop the skills necessary to function as part of an interprofessional healthcare team. Supervised patient care experiences promote the student's ability to manage acute and chronic conditions and implement preventive care strategies. This course will promote the achievement of the learning outcomes necessary to attain the programmatic learning competencies. Students are supervised by preceptors board certified and/or otherwise qualified in their area of practice. This course is one of seven core SCPEs and one elective SCPE that, upon successful completion of all, will cultivate the knowledge and skills necessary to provide care as an entry-level physician associate.</p>					
11. Prerequisites <div>Successful completion of all Year One courses in the PA studies program.</div>		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate			17. Writing Intensive recommendation		

Approved:  Director, Memorial Library	Writing Across the Curriculum Committee
18. Submitted by: (please print or type) <u>Victoria Galloway</u> <u>9.13.23</u> Name Date	19. Approved by: (Dean of School) <u>Alan Hughes</u> <u>9.13.23</u> Name Date
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5. Short Title (abbreviated text – 15 characters) 		6. Designators <small>(I, H, L)</small> 	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC,INT</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">5-0-5</div>	9. Faculty Load <div style="text-align: center;">5</div>
10. Catalog Description <p>Provides experiential learning in the field of internal medicine. This core Supervised Clinical Practice Experience (SCPE) enables students to assess adult and elderly patients seeking medical care with an emphasis on caring for acutely and chronically ill patients in the outpatient and/or inpatient setting. Students will assist in the evaluation and treatment of internal medicine patients and develop the skills necessary to function as part of an interprofessional healthcare team. Supervised patient care experiences promote the student's ability to manage acute, emergent, and chronic conditions and implement preventive care strategies. This course will promote the achievement of the learning outcomes necessary to attain the programmatic learning competencies. Students are supervised by preceptors board certified and/or otherwise qualified in their area of practice. This course is one of seven core SCPEs and one elective SCPE that, upon successful completion of all, will cultivate the knowledge and skills necessary to provide care as an entry-level physician associate.</p>					
11. Prerequisites Successful completion of all Year One courses in the PA studies program.		12. Co-requisites 		13. Exclusionary Courses 	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed) 			

16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>	17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>
18. Submitted by: (please print or type) <div style="display: flex; justify-content: space-between;"> <div> Victoria Galburay Name </div> <div> 9.13.23 Date </div> </div>	19. Approved by: (Dean of School) <div style="display: flex; justify-content: space-between;"> <div> Alan Hughes Name </div> <div> 9.13.23 Date </div> </div>
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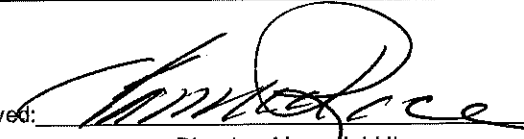
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5. Short Title (abbreviated text – 15 characters) 		6. Designators <small>(I, H, L)</small> 	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC,INT</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">5-0-5</div>	9. Faculty Load <div style="text-align: center;">5</div>
10. Catalog Description <p>Provides women's health experiential learning with an emphasis on prenatal care and gynecology. This core Supervised Clinical Practice Experience (SCPE) enables students to assess patients seeking medical with an emphasis on caring for acutely and chronically ill patients in the outpatient setting; clinical experiences may also occur in hospital and operating room settings. Students will assist in the evaluation and treatment of patients and develop the skills necessary to function as part of an interprofessional healthcare team. Supervised patient care experiences promote the student's ability to manage acute, emergent, and chronic conditions and implement preventive care strategies. This course will promote the achievement of the learning outcomes necessary to attain the programmatic learning competencies. Students are supervised by preceptors board certified and/or otherwise qualified in their area of practice. This course is one of seven core SCPEs and one elective SCPE that, upon successful completion of all, will cultivate</p>					
11. Prerequisites <div style="text-align: center;">Successful completion of all Year One courses in the PA studies program.</div>		12. Co-requisites 		13. Exclusionary Courses 	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed) 			
16. Library Resources adequate 			17. Writing Intensive recommendation 		

Approved:  Director, Memorial Library	Writing Across the Curriculum Committee
18. Submitted by: (please print or type) <u>Victoria Galloway</u> <u>9.13.23</u> Name Date	19. Approved by: (Dean of School) <u>Alan Hughes</u> <u>9.13.23</u> Name Date
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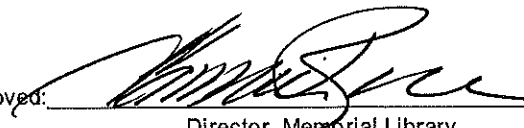
Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School <div style="text-align: center;">CSEHS</div> <div style="text-align: center; font-size: small;">(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</div>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold;">MPA 660</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Surgical Medicine SCPE Course</div>		
5. Short Title (abbreviated text – 15 characters) 		6. Designators <i>(I, H, L)</i> 	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC,INT</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">5-0-5</div>	9. Faculty Load <div style="text-align: center;">5</div>
10. Catalog Description <p>Provides experiential learning in the field of surgery. This core Supervised Clinical Practice Experience (SCPE) enables students to assess patients seeking medical care across the lifespan with an emphasis on caring for surgical conditions in the adult and elderly populations, including participating in pre-operative evaluation, assisting during the intra-operative period, and post-operative care. Students will assist in the evaluation and treatment of surgical patients and develop the skills necessary to function as part of an interprofessional healthcare team. Supervised patient care experiences promote the student's ability to manage acute, emergent, and chronic conditions and implement preventive care strategies. This course will promote achievement of the learning outcomes necessary to attain the programmatic learning competencies. Students are supervised by preceptors board certified and/or otherwise qualified in their area of practice. This course is one of seven core SCPEs and one elective SCPE that, upon successful completion of all, will cultivate the knowledge and skills necessary to provide care as an entry-level physician associate.</p>					
11. Prerequisites <div style="text-align: center;">Successful completion of all Year One courses in the PA studies program.</div>		12. Co-requisites 		13. Exclusionary Courses 	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed) 			

Berry College Curriculum Form for New Classes

1. Action: <div style="text-align: center; font-weight: bold;">ADD</div>	2. School <div style="text-align: center;">CSEHS</div> <div style="text-align: center; font-size: small;">(BUS, CSEHS, HASS, MNS, NUR, Nonschool)</div>	3. Course Prefix - Number <i>(contact Registrar's office for number)</i> <div style="text-align: center; font-weight: bold;">MPA 670</div>	4. Course Title (36 character/space maximum) <div style="text-align: center; font-weight: bold;">Behavioral Medicine & Mental Health SCPE Course</div>		
5. Short Title (abbreviated text – 15 characters) <div style="text-align: center; font-weight: bold;">Beh.Med & MH</div>		6. Designators <i>(I, H, L)</i>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> <div style="text-align: center;">LEC,INT</div>	8. Hours <i>(lecture-lab-credit)</i> <div style="text-align: center;">5-0-5</div>	9. Faculty Load <div style="text-align: center;">5</div>
10. Catalog Description <p>Provides experiential learning in the field of behavioral and mental health. This core Supervised Clinical Practice Experience (SCPE) enables students to assess patients seeking mental/behavioral health care across the lifespan with an emphasis on caring for acutely and chronically ill patients in the outpatient and/or inpatient setting(s). Students will assist in the evaluation and treatment of patients experiencing mental/behavioral health disorders and develop the skills necessary to function as part of an interprofessional healthcare team. Supervised patient care experiences promote the student's ability to manage acute, emergent, and chronic conditions and implement preventive care strategies. This course will promote the achievement of the learning outcomes necessary to attain the programmatic learning competencies. Students are supervised by preceptors board certified and/or otherwise qualified in their area of practice. This course is one of seven core SCPEs and one elective SCPE that, upon successful completion of all, will cultivate the knowledge and skills necessary to provide care as an entry-level physician associate.</p>					
11. Prerequisites <div>Successful completion of all Year One courses in the PA studies program.</div>		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed)			

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5. Short Title (abbreviated text – 15 characters)		6. Designators <i>(I, H, L)</i>	7. Instruction Type <i>(LEC, SEM, LAB, DIR, INT)</i> LEC, INT	8. Hours <i>(lecture-lab-credit)</i> 5-0-5	9. Faculty Load 5
10. Catalog Description Provides experiential learning in one of the core disciplines (internal medicine, family medicine, emergency medicine, pediatrics, women's health, behavioral medicine & mental health, or surgery) or in a different area of medicine. This course will promote the achievement of the learning outcomes necessary to attain the programmatic learning competencies. Students are supervised by preceptors board certified and/or otherwise qualified in their area of practice. This course is one of seven core SCPEs and one elective SCPE that, upon successful completion of all, will cultivate the knowledge and skills necessary to provide care as an entry-level physician associate.					
11. Prerequisites Successful completion of all Year One courses in the PA studies program.		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement Program Required		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		
18. Submitted by: (please print or type)					


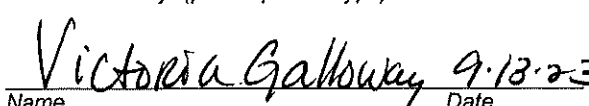
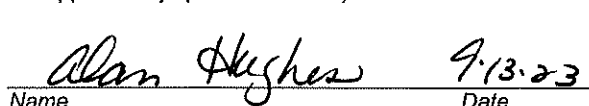
Name <u>Victoria Galloway</u> Date <u>9.13.23</u>		19. Approved by: (Dean of School) Name <u>Alan Hughes</u> Date <u>9.13.23</u>	
20. Date Submitted to Academic Council			

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5. Short Title (abbreviated text – 15 characters)		6. Designators <small>(I, H, L)</small>	7. Instruction Type <small>(LEC, SEM, LAB, DIR, INT)</small> <div style="text-align: center;">LEC</div>	8. Hours <small>(lecture-lab-credit)</small> <div style="text-align: center;">2-0-2</div>	9. Faculty Load <div style="text-align: center;">2</div>
10. Catalog Description <p>This course includes a comprehensive summative evaluation with knowledge and skill assessments to ensure the student is competent and ready to enter clinical practice. The course also concisely reviews clinical medicine material to prepare students for the Physician Assistant/Associate National Certifying Examination (PANCE) following graduation.</p>					
11. Prerequisites Successful completion of all Year One courses in the PA studies program.		12. Co-requisites		13. Exclusionary Courses	
14. Degree Requirement <div style="text-align: center; font-weight: bold;">Program Required</div>		15. Comments (attach additional documentation if needed)			
16. Library Resources adequate <div style="text-align: center;">  Approved: _____ Director, Memorial Library </div>			17. Writing Intensive recommendation <div style="text-align: center;"> _____ Writing Across the Curriculum Committee </div>		
18. Submitted by: (please print or type) <div style="text-align: center;">  Name _____ Date 9.13.23 </div>			19. Approved by: (Dean of School) <div style="text-align: center;">  Name _____ Date 9.13.23 </div>		
20. Date Submitted to Academic Council					

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Registrar' s Use Only

Course Division	Inst. Division	CIP Code	1st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for Majors/Minors

Instructions: Use this form to add, delete or change a major.

1. Action: Add <i>(Add /Change/ Delete)</i>	2. School CSEHS <i>(BUS, EdHS, EHSS, MNS)</i>	3. Major code PA Program	4. Major title PA Program
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5. List courses required for major (if major is new). If adding or deleting courses to a major or minor already in the catalog, just list the courses to add or delete.

Didactic Phase (Year 1):

Fall 1

1. MPA 501 Anatomy & Physiology 1 (3-2-4)
2. MPA 511 Clinical Medicine 1 (8-0-8)
3. MPA 521 Clinical Pharmacology 1 (3-0-3)
4. MPA 531 Clinical Skills & Procedures 1 (2-3-4)
5. MPA 541 Clinical Application 1 (2-0-2)
6. MPA 551 Professional Topics 1 (4-0-4)
7. MPA 560 Clinical Science (2-0-2)

Spring 1

1. MPA 502 Anatomy & Physiology 2 (3-2-4)
2. MPA 512 Clinical Medicine 2 (8-0-8)
3. MPA 522 Clinical Pharmacology 2 (3-0-3)
4. MPA 532 Clinical Skills & Procedures 2 (2-3-4)
5. MPA 542 Clinical Application 2 (2-0-2)
6. MPA 552 Professional Topics 2 (4-0-4)
7. MPA 570 Evidence Base-Practice (2-0-2)

Summer 1

1. MPA 503 Anatomy & Physiology 3 (3-2-4)
2. MPA 513 Clinical Medicine 3 (8-0-8)
3. MPA 523 Clinical Pharmacology 3 (3-0-3)
4. MPA 533 Clinical Skills & Procedures 3 (2-3-4)
5. MPA 543 Clinical Application 3 (2-0-2)
6. MPA 553 Professional Topics 3 (4-0-4)
7. MPA 580 Didactic Seminar (2-0-2)

Clinical Phase (Year 2):

Fall 2

1. MPA 600 Emerging Topics in Medicine Course (Fall 2) (2-0-2)
2. Take three of the following:
 - a. MPA 610 Family Medicine Supervised Clinical Practice Experience (SCPE) Course (5 credits)
 - b. MPA 620 Emergency Medicine SCPE Course (5 credits)
 - c. MPA 630 Pediatric Medicine SCPE Course (5 credits)
 - d. MPA 640 Internal Medicine SCPE Course (5 credits)
 - e. MPA 650 Women's Health SCPE Course (5 credits)
 - f. MPA 660 Surgical Medicine SCPE Course (5 credits)
 - g. MPA 670 Behavioral & Mental Health SCPE Course (5 credits)

Spring 2

1. MPA 605 Transition to Practice Course (Spring 2) (2-0-2)
2. Take three of the following (cannot duplicate from Fall 1):
 - a. MPA 610 Family Medicine Supervised Clinical Practice Experience (SCPE) Course (5

- credits)
- b. MPA 620 Emergency Medicine SCPE Course (5 credits)
 - c. MPA 630 Pediatric Medicine SCPE Course (5 credits)
 - d. MPA 640 Internal Medicine SCPE Course (5 credits)
 - e. MPA 650 Women's Health SCPE Course (5 credits)
 - f. MPA 660 Surgical Medicine SCPE Course (5 credits)
 - g. MPA 670 Behavioral & Mental Health SCPE Course (5 credits)

Summer 2

- 1. Take the remaining course not taken in Fall 2 or Spring 2 trimesters:
 - a. MPA 610 Family Medicine Supervised Clinical Practice Experience (SCPE) Course (5 credits)
 - b. MPA 620 Emergency Medicine SCPE Course (5 credits)
 - c. MPA 630 Pediatric Medicine SCPE Course (5 credits)
 - d. MPA 640 Internal Medicine SCPE Course (5 credits)
 - e. MPA 650 Women's Health SCPE Course (5 credits)
 - f. MPA 660 Surgical Medicine SCPE Course (5 credits)
 - g. MPA 670 Behavioral & Mental Health SCPE Course (5 credits)
- 2. MPA 680 Elective SCPE Course
- 3. MPA 690 Summative Course

6. Hours /number of courses
127 credit hours/32 course

7. Comments (attach additional documentation if needed)

8. Library Resources adequate

Approved:

Director, Memorial Library

9. Submitted by: (please print or type)

Victoria Galloway

Name

9.13.23

Date

10 Approved by: (Dean of School)

Alan Hughes

Name

9.13.23

Date

11. Date Submitted to Academic Council

Registrar's Use Only

23. Major Department	24. School	25. CIP Code	26. 1 st reading date: Approved? Y/N, Date	Effective year/term: Inactive date: _____
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Graduate Assistantships Research Update

As of the spring 2023 semester there were 14 graduate assistants all enrolled in the MBA program. The distribution of the students:

Dept/Position	Masters Program	Responsible Administrator	
Campbell School	MBA	Provost	
Campbell School	MBA	Provost	
CSOB C-SEED	MBA	Provost	
Academic Success Center	MBA	Provost	
AG/Animal Science	MBA	VP Finance	
Student Diversity Initiatives	MBA	VP Student Affairs	
Admissions	MBA	VP Enrollment Mgt	position not filled currently
SE - Shipyard	MBA	Chief of Staff/President	
Career Development	MBA	Chief of Staff/President	
Athletics - Women Golf	MBA	Chief of Staff/President	one person shared between the two positons
Athletics - Men Golf	MBA	Chief of Staff/President	
Athletics - Sports Information	MBA	Chief of Staff/President	
Athletics - Women Tennis	MBA	Chief of Staff/President	one person shared between the two positons
Athletics - Men's Tennis	MBA	Chief of Staff/President	
Athletics - Football	MBA	Chief of Staff/President	
Athletics - Football	MBA	Chief of Staff/President	

From interviews:

- Some GA lines are created to help cover for maternity/medical leave or the sudden departure of an employee. While meant to be temporary these GA positions sometimes persist.
- Some GA lines were added temporarily to help student athletes continue playing for a fifth year (COVID exceptions) but that exception is no longer available.
- Salaries are paid out of the student work budget and GA positions are eligible to work up to 20 hours/week and receive remission for up to 2 courses in each semester.
- Most areas have an unspoken understanding that once approved, they may keep their GA line so long as there is meaningful work. However, many areas with longstanding GA lines fill these lines upon vacancy for fear of losing the line and not knowing how to regain a position later.
- Athletics may move lines among areas of need but has maintained a constant number over the last few years.
- With the exception of athletics, many areas report recruiting among Berry seniors to fill GA positions, there is no central place for all students to learn about, apply for, or even know about the option of enrolling in the MBA as a GA.
- The Student Business Office is often 'the last to know' about GA positions, there is no budget control and many challenges getting all the remission paperwork approved.