

Graduate Council Minutes

January 15, 2019

Dr. Boyd called the meeting to order at 11:00 a.m. In attendance were: Mary Clement, Paula Englis, Basil Englis, Bryce Durbin, Joyce Heames, Sherre Harrington, Jacqueline McDowell, Nancy Mercer, Monica Willingham.

The minutes of November 20 were approved as amended.

New Business

Campbell School

- Proposal: Approval of Xin Geng, Ph.D., to teach in the MBA program

It was moved and seconded to waive first reading. The move to waive first reading was approved by voice vote.

Discussion: none.

The proposal to add Xin Geng to the Campbell School graduate faculty was *approved by voice vote*.

- Proposal: Create a specialized withdrawal form for graduate program students

Discussion: Nancy Mercer and Monica Willingham introduced the rationale for creating a student withdrawal form, specific to the needs of the graduate students in the Graduate Education and MBA programs. They provided a draft copy of the proposed form for review. Dr. B. Englis expressed a desire for the form (and other forms in general) to be electronic rather than paper. Dr. Boyd suggested that information be included on the form that would instruct students about who to contact in cases where there may be a hold on their account. Dean Heames suggested that language be added that the form should be forwarded to the Registrar's Office within 7 working days.

Dean Heames also suggested that the council should review other forms that may be focused on undergraduate issues and not relevant to graduate students.

The form will be revised taking into considerations these suggestions and resubmitted at a later date.

Informational items:

Ms. Willingham described three new cohorts started this semester that started in the Education School this semester. She also outlined the new Autism Endorsement, which is a hybrid (blended online and in-class) non-degree add-on program for graduate education students.

Dean Heames described the launch a four-part Six-Sigma program and leadership series for emerging leaders one day per month. The program starts in February and runs through May, one Friday per month. There are two series offered on alternating Fridays.

Next meeting: February 19.

Chair: Mary Boyd

Secretary: Bryce Durbin