

Minutes

Information Technology Committee

January 25, 2011

Attending: Curt Hersey, Cameron Jordan, Paul Kapitza, Jerry Trammell, Lynwood Belvin, Bryce Durbin, Penny Evans-Plants, Brian Erb, Katie Simons, Tom Hocut, Basil Englis, Aaron Jermundson, Sherre Harrington, Jeremy Worsham

I. Approval of Minutes from 10/28/2010

The meeting was called to order at 11:00 a.m. Worsham agreed to take minutes on the condition that he would not be asked to take minutes again the remainder of the year. Harrington volunteered to take minutes for the February meeting. The minutes were approved by acclamation.

II. Old Business

a. Welcome new student member: Katie Simons

Hersey introduced Katie Simons as the newly appointed student representative on the IT committee.

b. Changes in IT structure – Evans-Plants

i. Potential ramifications on committee membership?

Hersey congratulated Evans-Plants on being named the new CIO. Penny summarized the IT organization changes: Ellen Sisler is the Director of User Support; Drew Allison is the Director of Enterprise Systems. Discussion followed on the need to rework committee's membership based on recent changes, and it was suggested that we remove the Director of Enterprise Systems from committee membership. Hersey will submit the change.

c. IT survey review – Evans-Plants

Evans-Plants reported that all suggestions had been sent to Durbin and that the revisions had been made and provided to the committee for review. The committee began discussing refinements to the survey. The following refinements were recommended.

1. Remove question - What is your primary way of connecting to the Berry network?
2. Add library wireless and desktop computers to question 2
3. Include two open-ended questions submitted by Victor Bissonnette in absentia regarding future improvements in IT and how do these resources facilitate learning.
4. Add an additional section focusing on the importance of these resources to the user.

Additional items discussed: recommendation for the next survey to focus on the future of student computing; incentives would be provided for each survey.

d. Classroom multimedia display issues – Hersey & Jermundson

Jermundson reported that we are receiving bids on multimedia classrooms, but some of the vendor visits have been delayed by the weather. One will visit on Thursday and the others will be rescheduled. 40% of projectors will need lamps replaced in the near future. The committee discussed creating a long term plan for projectors similar to the computer replacement plan. One suggestion was to develop a short term plan to where a few classrooms in each building are equipped with state-of-the-art multimedia technology.

e. Computer Disposal – Hersey

Evans-Plants reported that the focus of IT is not to prepare machines for personal purchase. BITS students are very pressed and unable to get staff or resources to do this for personal machines. Discussion centered on the possibility of computer disposal/preparation as a student enterprise. Rufus Massey will be consulted on this possibility.

III. New Business

a. Print Management System Update – Harrington

Harrington reported that the print management system PaperCut has been implemented fully on all public computers in the library. Community guests will be charged 10c per page to print. The system is currently being used to gather data in order to move toward a print quota in the fall. The next step is to make students aware of printing changes. Harrington, Evans-Plants, Hocut, and Provost Whatley will talk to SGA next week.

b. Additional Items discussed during meeting

i. IT Three Year Plan

Evans-Plants & Hocut reported that they are currently revisiting IT's 3 year plan and will share with the committee once the work is complete.

ii. Tele-presence need for campus

Englis brought up the need for a tele-presence on campus. The committee agreed to discuss this as old business at the next meeting and send a recommendation to the provost.

Meeting adjourned at 12:15 pm.

Minutes respectfully submitted by Jeremy Worsham