Graduate Council
Agenda
November 16, 2021

I.   **New Business:**

       Approval of minutes from the 10-26-21 meeting

       Campbell School of Business
           Delete MGT667
           FIN601 Add prerequisite (FIN510 or equivalent)
           Add HCM697
           BUS685 - Add corequisite ACC611, remove prerequisite ACC611

Next Meeting: Tuesday, 12/21/21 at 11 a.m. (if needed)
Agenda items for the 12/21 meeting
*will be due on **Thursday, 12/16 at 5 p.m.***

Graduate Council
Minutes of October 26, 2021

Dr. Boyd called the meeting to order. In attendance were: Carolyn Stufft, Paula Englis, Basil Englis, Lawrence Baines, Bryce Durbin, Joyce Heames, Alan Hughes, Nancy Mercer, Monica Willingham.

Minutes from February 16, 2021 were *approved.*

New Business

Dr. Boyd introduced the policy for first reading to remove the WF grade from the graduate catalog.

- Proposal: Removal of the WF grade designation

Discussion: there was broad support for the motion. It was moved and seconded to waive first reading. Motion to waive first reading was approved.

Proposal to remove WF from Graduate Catalog *approved*.

<u>Campbell School</u>

Dr. Paula Englis outlined the proposals submitted for first reading:

- Proposal: Multiple Graduate Catalog Updates (see agenda/e-packet for details)
- Proposal: Graduate faculty status for Dr. Samantha Nazione

Discussion: Dr. Englis noted that these were some admissions related changes and some housekeeping updates/corrections.

<u>Charter School</u>

Ms. Willingham outlined the proposals submitted for first reading:

- Multiple Graduate Catalog Updates & corrections (see agenda/e-packet for details)
- Proposal: Change Education Specialist Curriculum and Instruction requirements. Remove EDU 709 as a requirement; add EDU 714 as requirement.
- Proposal: CHANGE EDU 626 Middle Grades/ Secondary Action-Based Research, 3-0-3. Change title to Applied Action-Based Research.

Discussion: none.

It was moved and seconded to waive first reading for all proposals (both Campbell and Charter school proposals. The motion to waive first reading was approved.

All proposals were *approved*.

Spring 2022 graduation ceremonies were discussed, specifically whether to retain the separate Graduate Business and Graduate Education ceremonies.

Next meeting November 16, 2021.

Chair: Mary Boyd   Secretary: Bryce Durbin

Berry College Curriculum Form for Majors/Minors

Instructions: Use this form to add, delete or change a major.

1. Action: D *(Add /Change/ Delete)*	2. School BUS *(BUS, EdHS, EHSS, MNS)*	3. Major code	4. Major title MBA

5. List courses required for major (if major is new). If adding or deleting courses to a major or minor already in the catalog, just list the courses to add or delete. MGT 667		

6. Hours /number of courses	7. Comments (attach additional documentation if needed) Please remove MGT 667 as an elective in the MBA program.

8. Library Resources adequate Approved:_____ _ Director, Memorial Library	

9. Submitted by: (please print or type) _____ *Name* *Date*	10 Approved by: (Dean of School) _____ *Name* *Date*

11. Date Submitted to Academic Council	

Revised 1/12/12

Berry College Curriculum Amendment Form

Current Information

School: School of Business Graduate   **School Code:** 13

Course Code: MGT 667   **Department:** GRB

Course Title: Quality Management   **Date Approved:** 04/11/2003

Short Course Title 1: Quality Mangt

Faculty Load Hours: 3.00

Current Catalog Information:

667. Quality Management   3-0-3
Develops a systematic understanding of the importance and consequences of implementing quality management. Includes management concepts used in the quality management process, performance measurement, quality economics, techniques for creating goods and services efficiently and creating customer satisfaction. PR: BUS 520 or equivalent preparation. Last update: 04/27/10

Proposed Changes (include any revisions to above material as needed):

Proposed Changes: Remove course from catalog

Degree Requirement (Please circle one):   Required for Major   Elective Within Major   General College Elective

Submitted by (please print): _____

Approved by (Dean of School): _____

Date: _____

Writing Intensive recommendation: _____

Library Resources adequate: _____

Registrar's Use Only

Course Division: _____ **Inst. Division:** _____ **CIP Code:** _____

First Reading Date: _____ **Approved Y / N Date:** _____ **Effective Year / Term:** _____

Berry College Curriculum Amendment Form

Current Information

School: School of Business Graduate **School Code:** 13

Course Code: FIN 601 **Department:** GRB

Course Title: Corporate Finance **Date Approved:** 04/11/2003

Short Course Title 1: Corp Finance

Faculty Load Hours: 3.00

Current Catalog Information:

601. Corporate Finance 3-0-3
Analyzes the major financial-policy decisions of the corporation. Emphasizes the domestic and global impact of the investment, financing and dividend decisions of the firm on its value and stock price. Significant team case analysis required. (Last update: 10/29/19)

Proposed Changes (include any revisions to above material as needed):

Proposed Changes: Add prerequisite: FIN510 or equivalent

_____

_____

_____

_____

_____

_____

Degree Requirement (Please circle one): Required for Major Elective Within Major General College Elective

Submitted by (please print): _____

Approved by (Dean of School): _____

Date: _____

Writing Intensive recommendation: _____

Library Resources adequate: _____

Registrar's Use Only

Course Division: _____ **Inst. Division:** _____ **CIP Code:** _____

First Reading Date: _____ **Approved Y / N Date:** _____ **Effective Year / Term:** _____

Berry College Curriculum Form for New Classes

1. Action: ADD	2. School BUS (BUS, CSEHS, HASS, MNS, NUR, Nonschool)	3. Course Prefix - Number (contact Registrar's office for number) HCM 697	4. Course Title (36 character/space maximum) Ind Study / Internship in Healthcare

5. Short Title (abbreviated text – 15 characters)	6. Designators (I,H, L)	7. Instruction Type (LEC, SEM, LAB, DIR, INT)	8. Hours (lecture-lab-credit) 1-3 – 0 – 1-3	9. Faculty Load

10. Catalog Description

Provides independent, comprehensive study in selected healthcare topics under the direction of a faculty member. May include field-work experience but also requires the completion of a formal paper and/or project designed to demonstrate thorough knowledge in the particular field. May be taken a maximum of two times.

11. Prerequisites PR: Consent of director and instructor prior to registration for course.	12. Co-requisites	13. Exclusionary Courses

14. Degree Requirement	15. Comments (attach additional documentation if needed)

16. Library Resources adequate Approved:_____ Director, Memorial Library	17. Writing Intensive recommendation _____ Writing Across the Curriculum Committee

18. Submitted by: (please print or type) _____ Name Date	19. Approved by: (Dean of School) _____ Name Date

20. Date Submitted to Academic Council	

Registrar's Use Only

Course Division	Inst. Division	CIP Code	1st reading date: Approved? Y/N Date:	Effective year/term:

REV. 2/15 (Registrar/Forms/Forms to post/Curriculum Form for new classes revised)

Berry College Curriculum Form for Majors/Minors

Instructions: Use this form to add, delete or change a major.

<table>
<tr>
<td>1. Action:

A

(Add /Change/ Delete)</td>
<td>2. School

BUS

(BUS, EdHS, EHSS, MNS)</td>
<td colspan="2">3. Major code</td>
<td>4. Major title

MBA</td>
</tr>
<tr>
<td colspan="5">5. List courses required for major (if major is new).   If adding or deleting courses to a major or minor already in the catalog, just list the courses to add or delete.

HCM 697</td>
</tr>
<tr>
<td colspan="2">6. Hours /number of courses</td>
<td colspan="3">7. Comments (attach additional documentation if needed)
Please add HCM 697 Ind Study/Internship in Healthcare as an elective in the MBA program.</td>
</tr>
<tr>
<td colspan="3">8. Library Resources adequate

Approved:_____
_   Director, Memorial Library</td>
<td colspan="2"></td>
</tr>
<tr>
<td colspan="3">9. Submitted by: (please print or type)

_____
Name   Date</td>
<td colspan="2">10 Approved by: (Dean of School)

_____
Name   Date</td>
</tr>
<tr>
<td colspan="3">11. Date Submitted to Academic Council</td>
<td colspan="2"></td>
</tr>
</table>

Registrar's Use Only

<table>
<tr>
<td>23. Major Department</td>
<td>24. School</td>
<td>25. CIP Code</td>
<td>26. 1st reading date:

Approved? Y/N, Date</td>
<td>Effective year/term:

Inactive date:_____</td>
</tr>
</table>

Revised 1/12/12

Berry College Curriculum Amendment Form

Current Information

School:	School of Business Graduate	*School Code:*	13
Course Code:	BUS 685	*Department:*	GRB
Course Title:	Strategies World-Class Orgs	*Date Approved:*	07/01/1998
Short Course Title 1:	World-Class Org		
Faculty Load Hours:	3.00		

Current Catalog Information:

685. Strategies of World-Class Organizations   3-0-3
Reviews the strategic operations of several global organizations during the last five years, and assesses their performance. Integrates the use of financial markets, managerial leadership, communications and computer skills to make decisions designed to achieve world-class performance. Uses teams and case simulations. PR: ACC 611; MGT 664 or 665; MKT 621. CR: FIN 601 (Last update: 12/15/20)

Proposed Changes (include any revisions to above material as needed):

Proposed Changes: Remove prerequisite: ACC 611. Add corequisite: ACC 611.

Degree Requirement (Please circle one):   Required for Major   Elective Within Major   General College Elective

Submitted by (please print): _____

Approved by (Dean of School): _____

Date: _____

Writing Intensive recommendation: _____

Library Resources adequate: _____

Registrar's Use Only

Course Division: _____   Inst. Division: _____   CIP Code: _____

First Reading Date: _____   Approved Y / N Date:_____   Effective Year / Term: _____